

USW Cleveland Cliffs / Career Development Burns Harbor



January—June 2024




**All Classes, unless otherwise noted, will be held at
 Your Career Development Learning Center
 1275 1/2 McCool Road, Burns Harbor
 8:00am until 4:00pm Monday through Friday
 Laura: (219) 841-9848
 Sarah: (219) 787-3101**



**GET CONNECTED!
 With USW/Cleveland Cliffs Burns Harbor Career Development**

**Take a look at our NEW Website
www.clevelandcliffscareer.org
 View our electronic version of the catalog, sign up for classes &
 more!**

Burns Harbor Career Development
 USW 6787 / Cleveland Cliffs


Home Contact Student Gallery Classes For Students For Vendors

FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
3	4	5	6	7	8	9
Project Lab Stained Glass Abstract Art			Build a Cabinet 1 Sewing Turn Projects for the Outdoorsman WORD MOS Certification	Build Holiday Yard Decorations Business Planning Solutions at Work	Build Boxes Canvas Wrapping Lawn Equipment PowerPoint Turn Military Pens Water Color Painting	Build Arcade Photo-Calendar

Home

Welcome

The USW/Cleveland Cliffs Career Development Program is a tremendous, year round benefit to the Burns Harbor Division's USW-represented employees. There are hundreds of diverse classes available throughout the year scheduled to your convenience. Whether you're interested in improving your computer skills, building Wood projects, or learning how to fix your broken lawn equipment, your Career Development Coordinator has classes for every interest and skill level.



CUSTOMIZED CLASSES GUIDELINES

- Classes are open to active Union Steelworkers
- Classes will be taken on the employee's own time
- Customized course limit is \$2,000 per participant per year
- If you have active employees that are interested in a class call Career Development and let us know. If it falls within our class guidelines we will try to put it together for you.

TUITION ASSISTANCE

In addition to customized classes USW members are eligible for Tuition Assistance up to a maximum of \$2,500/calendar year (Jan-Dec) for an accredited school. Funds may be used for tuition, required textbooks and course-related fees. Funds cannot be used to pay for materials, equipment or supplies. ***The Tuition Assistance Funds are separate from the \$2,000 Customized Classes fund.***

Per the Institute for Career Development Issuance 14. An active Local 6787 member can expend up to \$4500 of program funding for combining TAP (tuition assistance) and customized courses under the following circumstances:

- ◇ Tuition Assistance (TAP) If seeking a degree from a school listed in the current "Accredited Institutions of Post Secondary Education" or by private occupational/vocational schools recognized by State boards of vocational education. This will also extend to schools approved by the ICD as "An exception to Policy Provider".
- ◇ Customized classes: If courses lead to certification from a nationally accredited body. Candidates must get approval prior to registering for classes and their expenditures MAY NOT exceed \$4,500.

To apply for Tuition Assistance please contact your Career Development Office.

Active members are eligible to take approved classes at any of the learning centers on Page 71. To find out what classes are available, check out their listed web-sites. To take an *approved* class at any of these centers you MUST register at YOUR Learning center.

PLEASE NOTE: Each participant's account will have a full deduction for a course that is NOT dropped BEFORE the start date. So, please make sure you contact your Career Development Office before the start date of your class if you are not able to attend.

To register for a class you can:

- Register on-line at our web-site www.clevelandcliffscareer.org
- Register by phone (219) 787-3101 or (219) 841-9848
- Email sarahcareer@d@gmail.com
- Or fill out this form and drop it off at the learning center

1275 1/2 McCool Road, Burns Harbor
8:00am until 4:00pm Monday thru Friday

Career Development
CLASS REGISTRATION FORM

NAME: _____

Address: _____

CITY: _____ ST: _____ ZIP: _____

BADGE#: _____ EMAIL: _____

HOME PHONE: _____ WORK PHONE: _____

I wish to enroll in the following class:

Name of class _____

Location of class: _____

Class Times: _____

I wish to enroll in the following class:

Name of class _____

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BRING A FRIEND

TO CLASS WITH YOU AND GET ENTERED IN TO
WIN A \$100 GIFT CARD



RULES

- Runs Jan 1 - June 30
- Both active 6787 Members
- Friend hasn't taken the class before

Each student will receive a prize (1 per person) and the top 5 students who bring the most "friends" will win a gift card!

CALL LAURA AT 841-9848 OR SARAH AT 787-3101

SIGN UP NOW!

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NetTutor.com

WHERE STUDENTS GET THE HELP THEY NEED

Expert tutors are waiting to help you in the following subject areas:

- Mathematics
- Accounting
- Finance
- English Composition
- Chemistry
- Biology

**NetTutor makes it easy to get help with a live tutor anytime.
To sign-up for NetTutor call Sarah at the USW Career Development
Learning Center at 219-787-3101 or 219-841-9848**

MyAcademicWorkshop (MAW)

MyAcademicWorkshop is a new and unique online math assessment, homework, and placement program customized for adult workers. This program is one of the most advanced educational tools available for learning mathematics in a familiar, learning management environment. Loaded with over 7,000 questions, MyAcademicWorkshop contains math content beginning with Basic Math. Students like MyAcademicWorkshop because it shows you how to do the problems by following step by step instruction, giving you the opportunity to try again with a similar problem, and ultimately better prepares you to get better grades on assignments or exams.

**To sign-up for NetTutor call Sarah at the USW Career
Development Learning Center at 219-787-3101 or (219) 841-9848**

If you see a class you are interested in, please call and sign up right away. We will cancel a class the week before if there are not enough students (5) to run a class.

DON'T WAIT, IT MIGHT BE TOO LATE!!!!

SIGN UP TODAY!

**Please remember
that our policy
states that if you
do not cancel a
class the week
before it starts,
you will be
charged.**

WOOD SHOP CLASSES

BUILD A ROLLING WORK STATION

If you need to make your space more efficient, this mobile work station will support your power tools, as well as provide storage for other tools and supplies.

DATES: Mondays, January 8—March 11
TIMES: 8-Noon or 1:30-5:30pm
INSTRUCTOR: Trinco LLC
LOCATION: Cleveland Cliffs Burns Harbor



BUILD A BEE HIVE

The hive is crucial to a honey bee colony's survival. It provides shelter, protection, and a safe place to store food and rear brood. Building material can be pine or cedar

DATES: Tuesdays, January 9—March 12
TIMES: 8-Noon or 1:30-5:30pm
INSTRUCTOR: Trinco LLC
LOCATION: Cleveland Cliffs Burns Harbor



BUILD A CEDAR BENCH

Build this bench using cedar, a durable exterior wood. This bench would be comfortable on a porch, patio, or deck or grass or in a garden

DATES: Wednesdays, January 10—March 13
TIMES: 8-Noon or 1:30-5:30pm
INSTRUCTOR: Trinco LLC
LOCATION: Cleveland Cliffs Burns Harbor



WOOD SHOP CLASSES

TURN A VALENTINES DAY UNIQUE GIFT

This Valentine's Day give a unique handcrafted gift to your sweetheart. In this session you will create a stunning one of a kind artisan ring, earrings, pendant, wine bottle stopper or a wood bangle bracelet for that someone special. These are made with quality stainless steel, comfort ring core and a customized inlay of your choice. This gift will surely be cherished and remembered.

DATES: Mondays, January 8—March 11

TIMES: 8-11am or 11:15-2:15pm or 2:30-5:30pm

INSTRUCTOR: Trinco LLC

LOCATION: Cleveland Cliffs Burns Harbor



TURN GARDENING TOOLS

Spring is just around the corner. Get ready with the tools necessary to start your gardening. How about making new, grip friendly, hardwood handles, for your old hand gardening tools. In this session, you can create or refurbish old hand tools, resulting in handles that nestle in the palm of your hand. You can also make a garden trowel or a dribble for planting.

DATES: Wednesdays, January 10—March 13

TIMES: 8-11am or 11:15-2:15pm or 2:30-5:30pm

INSTRUCTOR: Trinco LLC

LOCATION: Cleveland Cliffs Burns Harbor



WOOD SHOP CLASSES

BUILD A CORNHOLE SET

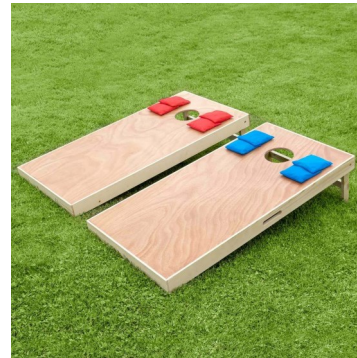
Build this popular lawn game for your next get together. This game can be enjoyed by all ages

DATES: Mondays, April 8, June 10

TIMES: 8-Noon or 1:30-5:30pm

INSTRUCTOR: Trinco LLC

LOCATION: Cleveland Cliffs Burns Harbor



BUILD A BIRDHOUSE OR PET SHELTER

Birdhouses are often called nesting boxes because they provide a safe place for birds to build their nests protected from elements and predators. A pet shelter will provide a place for security and comfort for your pet.

DATES: Tuesdays, April 9—June 11

TIMES: 8-Noon or 1:30-5:30pm

INSTRUCTOR: Trinco LLC

LOCATION: Cleveland Cliffs Burns Harbor



BUILD A CEDAR PLANTER BOX

Natural cedar planter boxes make perfect container gardens for a deck or patio. The boxes can be used to grow vegetables, herbs, flowers, shrubs and more.

DATES: Wednesdays, April 10—June 12

TIMES: 8-Noon or 1:30-5:30pm

INSTRUCTOR: Trinco LLC

LOCATION: Cleveland Cliffs Burns Harbor



WOOD SHOP CLASSES

TURN CRAFT TOOLS

Turn a crochet hook, a seam ripper set, or a variety of other useful craft items

DATES: Mondays, April 8—June 10

TIMES: 8-Noon 1:30-5:30pm

INSTRUCTOR: Trinco LLC

LOCATION: Cleveland Cliffs Burns Harbor



TURN SPECIALTY PROJECTS

In this class you can turn projects from wine bottle stoppers and ice cream scoops to rings and small bowls.

DATES: Wednesdays, April 10—June 12

TIMES: 8-Noon 1:30-5:30pm

INSTRUCTOR: Trinco LLC

LOCATION: Cleveland Cliffs Burns Harbor



COMPUTER CLASSES

FINISH YOUR PROJECTS ON YOUR OWN TIME

*** NEW CLASS

Are you struggling to complete a project? Do you need help with everything from finishing your resume to creating sublimation projects? This course is designed to provide you with the guidance and support you need to complete any project. Our experienced instructors will guide you through the process of completing your project, offering hands-on assistance and personalized feedback every step of the way. Whether you are finishing up a class project or starting something new, this course is tailored to meet your needs. You will receive individualized attention to ensure that you achieve success.

DATES: Every other Friday

(Jan 5, 19, Feb 2, 16, Mar 1, 15, 29, Apr 12, 26, May 10, 24, Jun 7, 21)

TIMES: 9am—3pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor

COMPUTER CLASSES

COMPUTER LAB—TECHNICAL

Every Tuesday between the hours of 8am and 4pm we will have a technician at the Computer lab waiting for you to bring in your very slow, broken, needing upgraded PCs! Here is a brief list of things we can help with: Fixing Slow or Broken Machines, Upgrading software /Transfer data, making sure your PC is Protected, and Upgrading Computers. Just stop by or call and make an appointment. Keep in mind if you need any hardware or non-free software you will need to purchase it. (If you need to attend later than 4pm, please contact Sam to set up an appointment)

DATES: Tuesdays, January 2—June 25

TIMES: 8am—4pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



BASIC EXCEL—IN PERSON OR ONLINE

This class is for those students who want to learn Excel and then possibly become certified. Topics include: Moving around, formulas, functions, formatting, printing, inserting/deleting row & columns, sorting, filtering, graphics plus a whole lot more.

DATES: Mondays, Jan 15, 22, 29

TIMES: 12-2:30 or 4 –6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



PLEX MEDIA SERVER

Learn the power of Plex Media Server and transform your entertainment experience! In this comprehensive class, you'll learn how to set up your own home streaming service using Plex, the leading media server platform. Whether you're a movie buff, TV show fanatic, or a music aficionado, this class will empower you to effortlessly organize, stream, and enjoy your media collection on any device, anytime, and anywhere. Dive into the world of Plex and discover how to create a personalized home theater experience that caters to your unique tastes.

DATES: Thursdays, Jan 18, 25,

TIMES: 12-2:30 or 4 –6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



COMPUTER CLASSES

CANVAS WRAPPING

Discover the world of artistry and creativity in our 2-day class. This hands-on, instructor led experience will not only empower you with the skills to transform your favorite photos into stunning canvas masterpieces, but also to transform your walls! You will take home 2 11" X 14" gallery-wrapped canvases.

DATES: Wednesdays, January 31, February 7, 14

DATES: Thursdays, June 20, 27, July 11 (USS/MWS)- skip July 4

TIMES: 12-2:30pm or 4 –6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



DIGITIZING PHOTOS, SLIDES & NEGATIVES

Do you think that you still have to painstakingly scan all the old photos and slides you have in your home? In this class, we will show alternatives to the process of scanning, using equipment that you probably already have.

DATES: Monday, March 18

TIMES: 12-2:30pm or 4 –6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



COMPUTER CLASSES

FIRESTICKS—CUSTOMIZE YOUR OWN

With a huge selection of movies and TV episodes, voice search that actually works, and exclusive features like ASAP and Prime Music, Fire TV Stick is an easy way to enjoy Netflix, Amazon Video, Hulu, HBO NOW, low-cost movie rentals, live and on-demand sports, music, photos, games, and more. These connect to your HDTV and give you so much “power watching”. You will work on your own fire stick to program it for your exact needs!

DATES: Thursdays, March 21, 28
TIMES: 12-2:30pm or 4 –6:30pm
INSTRUCTOR: CEI
LOCATION: Cleveland Cliffs Burns Harbor



EBAY AND MARKETPLACE *** NEW CLASS

This class will make you a pro when it comes to eBay and Facebook Marketplace. Come learn from a specialist how to set up accounts, determine postage, determine the best verbiage for the items you are selling, and determine a selling price. We will then have you sell your items on eBay or Marketplace and then show you how to get the best rating possible for future sales. Come learn what the pros and cons of each are.

DATES: Wednesdays, April 3, and 17 (no class 4/10)
TIMES: 4 –6:30pm
INSTRUCTOR: CEI
LOCATION: Cleveland Cliffs Burns Harbor



QUICKEN—HOME MONEY MGMT

Quicken is a financial package that can be used for home or small business. It allows you to keep track of all of your finances, printing detailed reports including Profit & Loss, bank Reconciliation, a personalized budget generated based on income, expenses & savings. Create & track your progress toward short & long-term savings goals. You can Manage personal & business finances together & separately. This is a MUST class for everyone!

DATES: Mondays, April 8, 15, 22
TIMES: 12-2:30pm or 4-6:30pm
INSTRUCTOR: CEI
LOCATION: Cleveland Cliffs Burns Harbor



COMPUTER CLASSES

CREATE A COFFEE TABLE BOOK

Unlock your inner creativity and embark on a journey to design your own stunning coffee table book featuring your cherished photographs! Old, New, Birthday's, Weddings, Events, Parties, etc .. it does not matter what the photos are, create a book that will last a lifetime, and be talked about forever!

DATES: Thursdays, April 18, 25

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



TRANSFER HOME MOVIES ONLINE ** NEW CLASS

If you have a bunch of old home movies on obsolete tapes, this is the class for you. Here, we will discuss the process of converting your home videos into a format that can be easily accessed, as well as the processes for sharing your videos with family and friends

DATES: Thursday, May 2

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



HOME AUTOMATION WITH ALEXA AND GOOGLE

In this dynamic 2.5-hour instructional class, immerse yourself in the cutting-edge world of home automation, where the power of voice-controlled smart technology converges with your everyday life. Our comprehensive workshop is designed to empower you with the knowledge and hands-on experience needed to navigate the exciting landscape of AMAZON ALEXA home automation. Take just this class or take all 3, Amazon, Google and Alexa!

DATES: Wednesdays, May 8, 15

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor

COMPUTER CLASSES

WILLMAKER—CREATE YOUR OWN WILL

Do you have a will? Have you been putting it off because you don't want to hire an attorney and you really don't want to think about it. Well, now is the time because it is so easy. Don't let the court decide the outcome of your estate! Don't delay the distribution of your assets to your loved ones! Take just a few minutes to write your Last Will and Testament today (CEI is not offering any legal advice in this class, we are showing you how to use pre-designed software to create a will)

DATES: Monday, May 6

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



HOW TO BECOME A NOTARY

Have you ever needed to get a notary to notarize your paper, was it expensive? Come to this class and learn what it takes to become one. You can earn good money as a notary!

DATES: Monday, May 20

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



SUBLIMATION

Come let your creative side come out. Sublimation printing is the process of placing pictures and sayings on Christmas Ornaments, Tin Boxes, Wooden Boxes, Key Chains, Coasters, etc. Come to either of these classes, pick your picture, pick your saying, pick your items of choice and make wonderful customized beautiful items! These make great presents and keepsakes!

DATES: Wednesdays, June 5, 12, 19 (CC-BH)

DATES: Tuesdays, March 5, 12, 19 (USS/MWS)

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



COMPUTER CLASSES

AI- ARTIFICIAL INTELLIGENCE

AI, what do you know about it, should I be using it, should I be worried? These are just a few of the topics we will be discussing in this class. We will be dipping into the world of Chatbots, and how to use them. We will also move into Social Media uses, Marketing uses, College and Work uses, etc. This is a MUST class, you need to understand it, because AI is not going away.

DATES: Thursdays, June 6, 13, 20

TIMES: 12-2:30pm or 4 –6:30pm

INSTRUCTOR: CEI

LOCATION: Cleveland Cliffs Burns Harbor



“

**The greatest
discovery of all time
is that a person can
change his future
by merely changing
his attitude.**

Oprah Winfrey

COMPUTER CLASSES

COMPUTER LAB—TECHNICAL

Every Wednesday between the hours of 8am and 4pm we will have a technician at the Computer lab waiting for you to bring in your very slow, broken, needing upgrading PCs! We can help with: Fixing Slow or Broken Machines, Upgrading software /Transfer data, making sure your PC is Protected, and Upgrading Computers. Just stop by or call and make an appointment. Keep in mind if you need any hardware or non-free software you will need to purchase it. (If you need to attend later than 4pm, please contact Sam)

DATES: Every Wednesday

TIMES: 8am—4pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



LASER ENGRAVING WITH THE X-TOOL ** NEW

This 5-week laser engraving course is designed to teach students how to use the X-Tool D1 Laser Engraver. Through a combination of theory and hands-on practice, students will learn the basic skills necessary to set up files, operate the laser, and ensure safety during the engraving process. The course will conclude with each student creating a personalized project to take home.

DATES: Tuesdays, January 9, 16, 23, 30

DATES: Tuesdays, April 2, 9, 16, 23

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



3D PRINTERS

I know you have seen the 3D printers, and now you can learn how to use one. This class is a basic class on 3D printer technology. You will design a couple of 3D figures and then print them out. AWESOME!

DATES: Mondays, February 22, 29

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



COMPUTER CLASSES

UPGRADE YOUR LAPTOP/PC

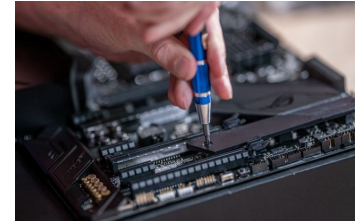
Need to upgrade your PC but you don't want to have to deal with the Geek Squad and their expensive bills. Be your own Geek Squad! This class will show you hands-on how to upgrade a computer. If you want to bring in your own computer for upgrading, you can work on it in class.

DATES: Thursdays, February 1, 8, 15

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



PUBLISHER

Publisher is an easy-to-use desktop publishing program that offers the flexibility of combining text and pictures to create fancy fliers, brochures, and business cards. Learn how to create and edit publications. Editing the publication includes changing the page layout, paper orientation, margins, creating & deleting frames, adding text, changing line spacing and adding borders. Learn how to use Spell Checker, automatic hyphenation, and format painter. Add pictures and shapes from the clipart gallery and work with Word Art and Publisher's Drawing Tools.

DATES: Mondays, February 6, 13, 20

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



ADVANCED WINDOWS

If you have been using Windows 10 for a week or 3 years, I am sure that you are self-taught and could use some Tips and Tricks in making yourself more efficient. This class will help you finally understand the in's and out's of Windows 10. Come learn some cool tricks of the trade.

DATES: Mondays, March 4

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



COMPUTER CLASSES

MASTERING VIRTUAL MEETINGS

In an era where virtual meetings have become an integral part of our personal and professional lives, it's essential to understand and make the most out of web conferencing software. Join us for a 2.5-hour interactive class where you will dive deep into the popular web conferencing tools such as Zoom, Google Meet, and more. Whether you're a student, a professional, or simply someone who wants to stay connected online, this class will equip you with the knowledge and skills to host and participate in effective virtual meetings.

DATES: Mondays, April 15, 22

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



DIRECT TO FILM TRANSFER FOR APPAREL

Unlock your creative potential with Direct-To-Film Transfers for Apparel Decorating. This course is tailored for adult learners who want to master the art of designing and decorating clothing using Direct-To-Film transfer techniques. Whether you're a hobbyist or simply looking to add a unique skill to your repertoire, this class will equip you with the knowledge and hands-on experience to create custom apparel designs. Come make some great shirts!

DATES: Thursdays, May 2, 9, 16

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE

DIGITAL CAMERAS— SLR

Did you buy a digital camera and are still trying to figure out how to work it? Do you want to buy a DC, but not sure which one to purchase? This class is a must. Learn all about the differences of the cameras that are out on the market, and how to use the software to get the most out of your pictures, even if they are not perfect. Learn about all the different features of your digital camera and how to get the best results.

DATES: Mondays, June 3, 10, 17

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



COMPUTER CLASSES

EXPLORING CHROME BOOKS

Instead of buying a laptop or computer for hundreds of dollars, have you thought about a tablet or chrome book? The kids in school are using them every day, do you know how? Do you know the difference between tablets and chrome books? Technology is driving our everyday lives, so come learn how to stay up to date. Learn how to transfer music, pictures, videos from your phone onto one of these devices, plus a whole lot more. If you wish to purchase either a tablet or chrome book, students can for \$100-\$250+ depending on which one they want. Money is due the first week of class

DATES: Thursdays, June 6, 13

TIMES: 12-2:30pm or 4-6:30pm

INSTRUCTOR: CEI

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



Not all storms
come to disrupt
your life. Some
come to clear
your path.

COOKING CLASSES

MEXICAN COOKING

Everyone loves a great appetizer spread, but how good are you at making them? Sometimes appetizers are all you need to host a great party. This class will prepare you for any party, holiday, or just a quiet stay-in.

DATES: Mondays, February 5, 12

TIMES: 4-6:30pm

INSTRUCTOR: CEI

LOCATION: DUNELAND FALLS, INDIANA 149

1100 MAX MOCHAL HWY, CHESTERTON



CREATING NOT YOUR TYPICAL CHARCUTERIE BOARDS

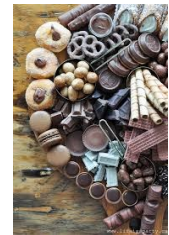
I know you have all seen the typical cheese boards but how about a brunch board, or Chocolate Board, or Dip board, etc. Come to this class and see how easy it is to wow your family and friends. You can also make good money selling these boards. **Each student will receive a board with their initial on it, made with the SNAPMAKER machine!**

DATES: Thursday, April 11

TIMES: Noon-2:30 or 4-6:30

LOCATION: Cleveland Cliffs Burns Harbor

INSTRUCTOR: Sarah Watson, "The Life of the Party"



MEDITERRANEAN COOKING

So, I am sure you have all heard about how good Mediterranean food is for you. Now you can come learn how to make it for yourself. We will be making 8-9 dishes, including: Hummus, Toun, Tabouli, Grape Leaves, Baklava, plus a whole lot more!

DATES: Mondays, June 3, 10

TIMES: 4-6:30pm

INSTRUCTOR: CEI

LOCATION: DUNELAND FALLS, INDIANA 149

1100 MAX MOCHAL HWY, CHESTERTON



PERSONAL DEVELOPMENT CLASSES

SEWING CLASS * NEW CLASS** **HOW TO MAKE A T-SHIRT QUILT**

Calling all students who want to learn how to make a t-shirt quilt, this class is for you. A t-shirt quilt is one of the best presents or keepsakes that you can make. Start saving those shirts and come make this beautiful heirloom!

DATES: Mondays, February 5, 12, 19, 26

TIMES: 12-3pm or 4-7:00pm

INSTRUCTOR: Maria Stephan

LOCATION: USS MWS



SEWING CLASS * NEW CLASS** **BEGINNERS CLASS—MAKE SEVERAL PROJECTS**

Calling all students who have saved memorable t-shirts over the years and want to learn how to make a t-shirt quilt. Come create an amazing keepsake that you will enjoy for many years to come.

Or join us to learn the sewing basics while making a few smaller projects. Knowing the sewing basics can give you endless possibilities in creating those one of kind projects & gifts.

DATES: Mondays, May 6, 13, 20, June 3 (skip 5/27)

TIMES: 12-3pm or 4-7:00pm

INSTRUCTOR: Maria Stephan

LOCATION: Cleveland Cliffs Burns Harbor

PERSONAL DEVELOPMENT CLASSES

MOSAIC—GLASS ON GLASS TABLE

Students will Mosaic a folding glass patio table, choosing their own design and choice of stained glass

DATES: April 1—May 10

TIMES: Monday 12:00-4:00 or Friday 10:00-3:00

INSTRUCTOR: Beth Harrigan

LOCATION: Cleveland Cliffs Burns Harbor



FUSING GLASS-WIND CHIME

Students will create a wind chime using fusible glass and embellishments (beads and crystals).

DATES: May 13—June 7 (No class Memorial day)

TIMES: Monday 12:00-4:00 or Friday 10:00-3:00

INSTRUCTOR: Beth Harrigan

LOCATION: Cleveland Cliffs Burns Harbor



STAINED GLASS SPINNER

Students will make a 3-in-1 stained glass spinner

DATES: June 3—June 28

TIMES: Monday 12:00-4:00 or Friday 10:00-3:00

INSTRUCTOR: Beth Harrigan

LOCATION: Cleveland Cliffs Burns Harbor



PERSONAL DEVELOPMENT CLASSES

HOW TO DRAW AND PAINT

Learn both drawing and painting watercolors in this class for beginning, intermediate or advanced artists.

DATES: Wednesday, March 6—May 22

TIMES: 9-12 or 4-7pm

INSTRUCTOR: Bill Cavalier

LOCATION: Cleveland Cliffs Burns Harbor



GUITAR CONSTRUCTION OPEN LAB

This class will teach traditional wood working carpentry techniques and wood shop power tools to learn about the science and craft of lutherie (string instrument construction). We will apply knowledge about the physics of instrument design, the mathematics of fretboard scales, and the mechanical properties of various woods to construct a quality guitar, ukulele or other string instrument. Depending on the woods and/or hardware chosen for the instrument, students may pay a materials fee in the range of \$250. Students can also use the class to complete instruments started in a previous class session or to repair existing string instruments.

DATES: Thursday May 23—Aug 22 (Skip July 4, then July 25-Aug 15)

9:30-1pm or 2:30-6pm

INSTRUCTOR: David Dolak

LOCATION: Cleveland Cliffs Burns Harbor



THE JOB PREP SUCCESS: RESUMES, INTERVIEWS & MORE

This course will give students the ability to develop techniques and strategies for identifying areas of interest, personal branding, and effective job search. This course will emphasize and assist students in identifying the soft skills, resume writing and cover letters. This course will assist students in engaging in professional interviewing with the goal of achieving employment and/or apprenticeship placement.

DATES: Tuesdays & Thursdays, March

TIMES: 9-Noon or 4-7pm

INSTRUCTOR: Czapla / Conzalez (IVY TECH)

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE

PERSONAL DEVELOPMENT CLASSES

PHOTO EDITING

In this 5 week class, participants will delve into the realm of professional photo editing using Adobe Lightroom. Week by week, students will progress from setting up Lightroom on their computers and understanding essential modules, to mastering advanced editing techniques such as color grading, tone curves, and healing tools.

DATES: Thursdays, January 4—February 2

TIMES: 8-9:30am or 4-5:30pm

INSTRUCTOR: Stephen Lehman

LOCATION: USS/USW/Local 1066



SELF PUBLISHING YOUR OWN BOOK—HOW TO BECOME AN AUTHOR

This course is for anyone who has ever desired to be a published author. The course will give you instructions on how to self-publish your EBooks or paperback book with little overhead cost. It will show you how to navigate Kindle Direct Publishing to sell your book on Amazon and how to use social media to market your book.

DATES: Fridays, March 8—March 15

TIMES: 4-6pm

INSTRUCTOR: Jerry Haymon

LOCATION: USS/USW/Local 1066



I Want To Become
An Author

EASY GUITAR

It's never too late to learn! This class will show you how to easily play your favorite songs and put the joy of music back in your life. All Levels are welcome!

DATES: Thursdays, January 11– June 20

TIMES: 11-Noon or 3-4pm

INSTRUCTOR: Eric Lambert

LOCATION: USS/USW/Local 1066



If you see a class you are interested in, please call and sign up right away. We will cancel a class the week before if there are not enough students (5) to run a class.

DON'T WAIT, IT MIGHT BE TOO LATE!!!!

SIGN UP TODAY!

TRADES CLASSES

BASIC HAND GUN CLEANING

Proper cleaning, inspection and maintenance is critical to keep your firearm operating when you need it and continue to function smoothly throughout the years. Do you know how to properly clean your handgun? Are you using the correct solvents, lube and brushes to be sure you don't cause potential damage? Do you know what parts to check for wear and replacement? If you are second guessing any of these questions join us and learn how to keep your handgun in top shape by using proper break down, safety checks, and cleaning techniques. A pistol cleaning kit will be included with this class.

DATES: Wednesdays, February 7

TIMES: 4-6:30pm

INSTRUCTOR: Jon Watson and Jerame Simpson

LOCATION: CEI, 100 W US Highway 20, Porter



BASIC SHOTGUN CLEANING

Proper cleaning, inspection and maintenance is critical to keep your firearm operating when you need it and continue to function smoothly throughout the years. Do you know how to properly clean your shotgun? Are you using the correct solvents, lube and brushes to be sure you don't cause potential damage? Do you know what parts to check for wear and replacement? If you are second guessing any of these questions join us and learn how to keep your shotgun in top shape by using proper break down, safety checks, and cleaning techniques. A shotgun cleaning kit will be included with this class.

DATES: Wednesdays, February 21

TIMES: 4-6:30pm

INSTRUCTOR: Jon Watson and Jerame Simpson

LOCATION: CEI, 100 W US Highway 20, Porter



TRADES CLASSES

LAWN EQUIPMENT MAINTENANCE AND REPAIR

A foot of fresh snow has just fallen and when attempting to start your snowblower, the starter cord snapped. When conditions were a little greener outside, your lawnmower was becoming increasingly hard to get started. Is your lawn equipment letting you down? Why not familiarize yourself with the equipment you own by taking this class and learning how to repair it. Students may bring in mowers, snowblowers, chain saws, and other machines for simple repairs or complete overhauls.

DATES: Wednesdays, January 10—March 27

TIMES: 8-11:00am or 3-6:00pm

INSTRUCTOR: Mike Daly

LOCATION: Cleveland Cliffs Burns Harbor

LAWN EQUIPMENT MAINTENANCE AND REPAIR

Spring is here and the harsh winter is just a memory. The trouble your snowblower gave you is not. Here is your opportunity to save big by bringing your equipment to class for tune-ups, minor repairs, or complete overhauls. Mowers, tractors, tillers, chain saws, trimmers, blowers, that snowblower you struggled with last winter. A good time to prepare or repair all of these machines.

DATES: Wednesdays, April 3—June 19

TIMES: 8-11:00am or 3-6:00pm

INSTRUCTOR: Mike Daly

LOCATION: Cleveland Cliffs Burns Harbor



TRADES CLASSES

HOW TO PROPERLY SHARPEN A MOWER BLADE

Is your lawnmower having difficulty mowing the lawn? Does your lawn have a clean cut look when finished? Maybe it's time to sharpen the blade on that mower. In this one day class, learn how to safely remove the blade, determine if it is sharpenable, properly sharpen it, balance the blade, and reinstall.

DATES: Monday, April 22

TIMES: 8-11:00am or 3-6:00pm

INSTRUCTOR: Mike Daly

LOCATION: Cleveland Cliffs Burns Harbor



HOW TO SHARPEN A CHAIN SAW CHAIN

Is your chainsaw running well but too dull to cut bread? Are you tired of buying new chains or waiting for chains to get sharpened at the repair shop? This class will teach you how to properly sharpen a chain yourself using two different methods

DATES: Monday, May 13

TIMES: 8-11:00am or 3-6:00pm

INSTRUCTOR: Mike Daly

LOCATION: Cleveland Cliffs Burns Harbor



ELECTRONIC EXPERIMENT PROJECT

Consumer Electronic Repair, DIY Electronic Projects and Electronic Technology

DATES: Tuesdays, January 9—April 23 (Cleveland Cliffs—Burns Harbor)

DATES: Wednesdays, January 10—April 24 (USS/MWS)

TIMES: 8am or 3:30pm

INSTRUCTOR: Jimmy Morson

LOCATION: Cleveland Cliffs Burns Harbor



TRADE CLASSES

BASIC HOME PLUMBING

Learn the basic anatomy of a plumbing system. Learn how to work on the drain system in your home working with plastic and cooper pipes. We will convert how to install/repair or replace toilets, faucets, and garbage disposals. Have a project at home? Come to class and learn proper procedures to fit it and save money.

DATES: Wednesdays, March 13—April 3

TIMES: 8-11am or 4-7pm

INSTRUCTOR: Nicholas Andreatos

LOCATION: USW/USS/Local 1066



BASIC MOTORCYCLE MAINTENANCE

Learn about fuel and ignition systems, electrical systems, engines, braking systems, exhaust systems, frames, suspensions & chains, plus much more! Bring your bike to class and get a free oil change.

DATES: Wednesdays, April 10—May 1

TIMES: 8-11am or 4-7pm

INSTRUCTOR: TBD

LOCATION: USW/USS/Local 1066



CDL TRACTOR TRAILER CLASS

This class a CDL classroom Training Program is designed to provide you with the first 40 hours of the full training program as required by the FMCSA. Included in this training is the written material and instruction to help you obtain your Class A CDL Permit, along with D.O.T. Rules and Regulations. Safety, Pre-Trip Inspection and more. You will then have the opportunity to enroll with Driveco CDL Learning Center to complete the driving portion of the Class A CDL Training leading to the state CDL skills exam. For more information, contact Karen Orosz, Driveco School Director at 219-887-3880. The following are an overview of the topics covered during your training at Driveco:

Truck Parts and Terminology, CDL Written Test Material, Pre-Trip Inspection, Principles of Safe Driving, Department of Transportation Rules and Regs, Use of Maps and reference Materials, and Lodging Health and Wellness.

DATES: Mondays, February 12—April 15

TIMES: 8-12pm or 4-8pm

INSTRUCTOR: Driveco

LOCATION: USW/USS 1066



TRADES CLASSES

MTE-PRE LEARNER PROGRAM

This class prepare you for the Ramset Exam. The class will use PowerPoint presentations with attention being paid to components, their usage and description. Weekly exercises (written quizzes) will be use to allow participants to practice answering questions similar to the exam. This class is NOT intended to train you to be an electrician, only to help prepare you for the Ramsey exam.

DATES: Tuesdays, January 23—March 5

TIMES: 8-11 am or 3:30-6:30pm

INSTRUCTOR: Rick Rayner

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE

MTM-PRE LEARNER PROGRAM

This class prepare you for the Ramset Exam. The class will use PowerPoint presentations with attention being paid to components, their usage and description. Weekly exercises (written quizzes) will be use to allow participants to practice answering questions similar to the exam. This class is NOT intended to train you to be an mechanics, only to help prepare you for the Ramsey exam.

DATES: TBD

TIMES: 8-11 am or 3:30-6:30pm

INSTRUCTOR: TBD

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE

PRE-LICENSE HOME INSPECTION

This course teaches students how to inspect a residential property and provide a professional inspection report to real estate agents and mortgage professionals. The course covers structure, exterior, roofing, HVAC, electrical, plumbing, insulation/ventilation systems, report writing, and business development marketing. ATTENDANCE AT THESE 4 CLASS SESSIONS IS MANDATORY. THERE WILL BE AN OUT-OF-POCKET EXPENSE OF \$225 TO TAKE THE EXAM.

DATES: Wednesdays, April 3—April 24

TIMES: 8-11 am or 4-7

INSTRUCTOR: Jeff Lisse

LOCATION: USW/USS/Local 1066

TRADE CLASSES

APPLIANCE TROUBLESHOOTING

This class is for everyone! Bring in your appliances for this hands-on class for the beginner to the advanced student. The new technology in major appliances has changed dramatically. Learn updated knowledge of how to troubleshoot, diagnose, and then repair a variety of major appliances with an understanding of this new technology.

DATES: Tuesdays, January 9—February 27

DATES: Tuesdays, April 9—May 28

TIMES: 8-11am or 4-7pm

INSTRUCTOR: Roland Alvarez

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



GLASS BLOCK—WINDOWS AND DOORS

This is a 12-hour, hands-on class that will provide participants with the knowledge to properly measure and install various types of glass block windows. The instructor will work with the students, teaching them the mathematical and measuring skills needed to make a correct fit window. Students will learn the different types of glass block windows that are available, as well as different applications that glass block can be used for.

DATES: Wednesdays, February 7—February 28

TIMES: 8-11am or 4-7pm

INSTRUCTOR: TBD

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



GARAGE DOORS—INSTALL.REPAIR.MTCE

The garage door is probably the door to your home that gets used the most. It also has more moving parts than a standard door, so you need to keep an eye on it to ensure that it works well and keeps your home safe. Topics covered: Broken springs, cables and openers, damaged rollers, tracks and brackets, unhinged panels, remote problems and general maintenance.

DATES: Tuesdays, June 11—June 25

TIMES: 8-11am or 4-7pm

INSTRUCTOR: TBD

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



TRADE CLASSES

INDT 113—INDUSTRIAL ELECTRICAL

The study of electrical laws and principles pertaining to DC and AC circuits is the focus of this course. This includes current, voltage, resistance, power, inductance, capacitance, voltage, resistance, power, inductance, capacitance, and transformers. Stresses the use of standard electrical tests, electrical equipment, and troubleshooting procedures. Safety procedures and practices are emphasized. This course will use lecture, lab, on-line simulation and programming to prepare students for C-201 Electrical Systems I certification through Smart Automation Certification Alliance (SACA)

DATES: Tuesdays & Thursdays, February 6—March 29

TIMES: 8-Noon or 4-8pm

INSTRUCTOR: TBD (IVY TECH)

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE

ENGR 202 PHOTOVOLTAIC SYSTEM INSTALLATION

This is an advanced course in photovoltaic installation. It covers leading technologies in the solar industry, photovoltaics system safety and PPX requirements, electrical circuits and multi-meter practices, site evaluations and data collections etc. This course will include the ETA certification program in which successful completion results in students earning their Photovoltaics Installer—Level 1 (PVII) certification.

DATES: Tuesdays & Thursdays, April 1—May 24

TIMES: 8-Noon or 4-8pm

INSTRUCTOR: TBD (IVY TECH)

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE

TRADE CLASSES

VINYL SIDING INSTALLATION

As energy costs continue to soar, many homeowners will invest in home improvements to minimize their heating and cooling expenditures. Such improvements include replacing vinyl siding. Although such improvements do save on energy costs over time, the initial cost of having other perform the work can be quite expensive. This class will equip students with the knowledge and skills required to properly and affordably weatherproof their own homes

DATES: Wednesdays, May 8—May 29

TIMES: 8-11am or 4-7pm

INSTRUCTOR: TBD

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



BASIC BEEKEEPING

This class is for anyone who is interested in honeybees. From someone who isn't sure what a bee is to those possibly wanting to start a bee keeping business, this class with basic to advance instruction is for you.

DATES: Mondays, January 29—February 26

TIMES: 8-10am or 5-7pm

INSTRUCTOR: Rick Rayner

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



TRADE CLASSES

PRIVATE PILOT GROUND SCHOOL

This class is designed to prepare prospective private pilots for the Private Knowledge exam required and administered by the FAA prior to earning private pilot certification

DATES: Tuesdays & Thursdays, January 4—March 28

DATES: Tuesdays & Thursdays, April 9—June 27

TIMES: 6-8pm

INSTRUCTOR: Region Flyers

PRIVATE PILOT GROUND SCHOOL

Eagle Aircraft will prepare the student to pass the FAA Private Pilot Written exam and give students all the knowledge needed to begin flight training. Topics include aerodynamics, weather, weight and balance, systems and malfunctions, airports, airspace, and ATC, human factors cross country planning and more.

DATES: Tuesdays & Thursdays, January 16—March 7

TIMES: 6-8:30pm

INSTRUCTOR: Eagle Aircraft

LOCATION: 4001 Murvihill Road, Valparaiso IN



HEALTH CLASSES

STOP THE BLEED

With 3 quick actions, you can be trained to save a life. The number one cause of preventable death after injury is bleeding. That's why we want to train you how to STOP THE BLEED.

DATES: Wednesday, March 6

TIMES: 4-6:30pm

INSTRUCTOR: Jon Watson / Jerame Simpson

LOCATION: Cleveland Cliffs Burns Harbor



STOP
THE BLEED

HEALTH CLASSES

NATURES TOOLBOX

Nature's Toolbox reaches for healthy new tools to work on those everyday health issues and New Year's health goals with education about how essential oils can support metabolism, digestion, stress, sleep, brain fog, aches/pains, respiratory and immune systems.

DATES: Thursdays, January 11 or February 8

TIMES: 4-6:30pm

INSTRUCTOR: Michelle Gallagher

LOCATION: Cleveland Cliffs Burns Harbor

THE TOXIC DUMP

This class kicks off spring cleaning with 4 natural organic DIY projects while learning how to lower exposure to toxins lurking in your household cleaning and personal care areas.

DATES: Thursdays, March 14 or April 11

TIMES: 4-6:30pm

INSTRUCTOR: Michelle Gallagher

LOCATION: Cleveland Cliffs Burns Harbor

SUMMER SAFETY FIRST AID

This class will assemble a summer survival kit to ward off the bugs, treat the bumps, scrapes and sunburns or calm the heat, head or stomach aches all with essential oils and blends that will be assembled in class

DATES: Thursdays, May 9 or June 13

TIMES: 4-6:30pm

INSTRUCTOR: Michelle Gallagher

LOCATION: Cleveland Cliffs Burns Harbor

HEALTH CLASSES

SOLUTIONS AT WORK

This 3-month program consists of 12-weight management sessions and 12-fitness training sessions held at Franciscan Health Fitness Centers Chesterton. Each week participants will meet with a nutrition instructor to discuss different topics such as Proteins, Fats, Carbs, Portion Control, etc... In addition to nutrition education, participants will also meet with a Certified Personal Trainer to learn and discuss different elements of physical activity.

DATES: Tuesdays & Thursdays, January 30—April 18

TIMES: 3:30-5:30

LOCATION: Franciscan Health Fitness Center 810 Michael Drive, Chesterton

FITNESS THROUGH SELF DEFENSE

Tired of the same boring gym routine? Do you need to learn to defend yourself? Experience physical fitness through the art of self-defense. Improve strength, muscle tone and flexibility while learning self-defense for a certified instructor with 30 plus years of experience. Class focuses on boxing, kicking, and grappling techniques what are centered in Jeet Kun Do and Taekwondo self-defense concepts.

DATES: Mondays, January 8—February 26

DATES: Mondays, April 8—June 3

TIMES: 6:30-7:30pm

LOCATION: Rising Stars Martial Arts, 2548 Portage Mall

FULL SPECTRUM HEALTH AND WELLNESS

This is a comprehensive program designed to educate participants on the importance of nutrition and exercise. Those attending will learn the role of health, nutrition, physical activity, and wellness in daily life. Topics include: assessment of one's personal health, nutrition and meal preparation, improving personal fitness, and identifying changes and practical application that will enhance lifelong health.

DATES: Thursdays, April 4—May 9

TIMES: 8-9am or 4-5pm

LOCATION: Full Spectrum Gym, 1516 Main street, Crown Point

FINANCE CLASSES

HOW TO START AND RUN A SMALL BUSINESS

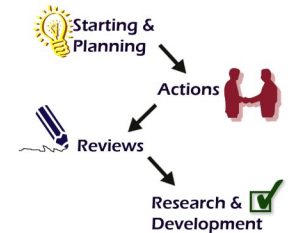
Planning before starting is an important step toward operating a successful business. Many students have said to me that they wish they would have taken this course before starting a business. This is an introductory course that teaches the basics of starting any type of business. The course will focus on licenses/permits, location decisions, deductible expenses, insurance, record keeping, taxation and legal structures. Spouses are welcome to attend at no charge.

DATES: Tuesdays, January 9—February 13

TIMES: 8-10am, 4-6pm

INSTRUCTOR: Scott Williams

LOCATION: Cleveland Cliffs Burns Harbor



BUSINESS PLANNING 1: HOW TO DEVELOP A BUSINESS PLAN

This is an introductory course in developing a Business Plan that requires no previous knowledge of the business planning process. This course will provide you with the ability to learn what is involved in developing a plan for a successful business. You will learn about an operational plan, personnel planning, and finally a marketing and a financial plan. Spouses may attend at no charge. Planning is the key to success.

DATES: Tuesdays, April 16—June 25

TIMES: 8-10am, 4-6pm

INSTRUCTOR: Scott Williams

LOCATION: Cleveland Cliffs Burns Harbor



FINANCE CLASSES

CREDIT RESTORATION

This class will teach you how to correct errors on your credit reports, negotiate with some creditors and how to quickly build positive credit. You will learn how credit scores are determined and how to effectively remove negative items from your credit reports.

DATES: Tuesdays, January 9—January 30

TIMES: 8-9:30 am or 3-4:30pm

INSTRUCTOR: Robin Sobomehin

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



START AND SUSTAIN YOUR NONPROFIT ORG.

Taking the proper steps to establish and sustain a nonprofit organization is necessary. Avoiding to do so can prevent individuals from receiving their incorporation status. You will learn to develop critical documentation like Articles of Incorporation, Form 1023, and a conflict of interest policy. Students will learn the difference between various forms and the steps needed to incorporate in Indiana and Illinois. Participants will also be introduced to how to create a fundraising plan and the documentation required to ensure annual sustainability. THIS IS A ONE DAY CLASS. YOU CAN ATTEND THE FIRST MONDAY OF ANY MONTH (NO CLASS JAN 1)

DATES: Mondays, January 8—June 24

TIMES: 5-7pm

INSTRUCTOR: Dr. Janell Harvey

LOCATION: USS MWS—1919 WILLOWCREEK ROAD, PORTAGE



FINANCE CLASSES

TECHNICAL INDICATORS BESIDES PRICE & VOLUME

The building blocks of technical indicators are price and volume. But many more indicators are based on them. What are they? How do they work? Come to this class and learn, thereby maximizing your profits on Wall Street.

DATES: Fridays, January 19—February 23

TIMES: 8-10am or 4-6pm

INSTRUCTOR: Ed Guldenzopf

LOCATION: USS/USW/Local 1014



THE BASICS—FINANCE

Sometimes it's best to return to the basics. And so, this class¹ It's for new and experienced investors alike. Topics include: risk analysis, rates of return, the nature of stock and bond markets, and more, all with an eye toward obtaining your financial goals.

DATES: Fridays, March 1—April 12 (no class 3/29)

TIMES: 8-10am or 4-6pm

INSTRUCTOR: Ed Guldenzopf

LOCATION: USS/USW/Local 1014

DOLLAR DEVALUATION

The U.S. has been running a deficit for decades. It's now over 2 trillion a year. At some point, should this continue, our country will be unable to pay it's bills. Then what? Dollar devaluation. If so, what steps can you take to protect your bottom line?

DATES: Fridays, April 19—may 24

TIMES: 8-10am or 4-6pm

INSTRUCTOR: Ed Guldenzopf

LOCATION: USS/USW/Local 1014

FINANCE CLASSES

SECURING BUSINESS GRANTS

This course will cover developing effective grant writing skills to acquire competitive funding from government agencies and private foundations. Writing a successful grant proposal is a blend of art and science. It requires basic knowhow, content knowledge, writing proficiency, strong research skills and creativity. We will also cover accounting and bookkeeping which will be beneficial for the student to know after grant funding.

DATES: Fridays, April 5—April 26

TIMES: 4-5:30pm

INSTRUCTOR: Jerry Haymon

LOCATION: USS/USW/Local 1066



START YOUR OWN BUSINESS

This course will cover how to start a small business and all the basics pertaining to it. We will also go over how to obtain state certifications, how to set up an LLC, and how to obtain business contracts from vendors. We will also discuss how to complete an operating agreement, and how to get an EIN, plus much more.

DATES: Thursdays, May 2—May 23

TIMES: 4-5:30pm

INSTRUCTOR: Jerry Haymon, SR.

LOCATION: USS/USW/Local 1066



BUYING AND MANAGING RENTAL PROPERTIES

This course will instruct attendees how to locate and purchase investment property for the purpose of generating residual income. You will learn about Tax Sales, Foreclosures, For Sale By Owner, Title Commitments, Appraised values, LTV's, evictions and more. You will learn about managing the property once acquired, dealing with lead-based paint in homes, and contracting with the government (Section 8) program.

DATES: Thursdays, April 4—April 25

TIMES: 4-5:30pm

INSTRUCTOR: Jerry Haymon, SR.

LOCATION: USS/USW/Local 1066



FINANCE CLASSES

ESSENTIAL LESSONS FOR STOCK MKT. SUCCESS

In this class you will gain confidence in stock market investing, learn how to identify winning stocks before they move higher and sell stocks before they decline, apply this knowledge to your self-directed 401K, learn how to use your fidelity 401k to make better investment decisions,

DATES: Tuesdays, January 16—February 6

TIMES: 8:30-11:30am or 4-7pm

INSTRUCTOR: David Wozniak

LOCATION: Cleveland Cliffs Career Development





*“Don’t let
yesterday use
up too much
of today.”*

– Cherokee Proverb

WELLNESS CLASSES

NorthShore Wellness Series @ Cleveland Cliffs

Preventing Chronic Illness Through Healthy Living (BP and BG screenings available)

Chronic disease prevention starts with healthy living! What foods you eat, your physical activity levels, and many other behaviors influence your health outcomes. By making healthy choices you can reduce certain risk factors linked to chronic illnesses such as diabetes and high blood pressure. Join us for this interactive session to learn more about improving your health and quality of life through healthy choices!

MARCH 28, 8-10AM OR 4-6PM

Changing Your Weighs (BP and BG screenings)

Losing weight and maintaining a healthy weight can be challenging. This session will cover weight loss facts vs fiction, healthy eating with balanced nutrition and portion control, the importance of exercise, strategies to overcome emotional eating and how to adopt mindful eating practices. We will also discuss how implementing new habits is a key factor of long-term weight management and take time to set a SMART Goal to help kick start your plan to "change your weighs".

APRIL 4, 8-10AM OR 4-6PM

Healthy Eating

With so much misinformation and fad diets out there, join us to learn the basics of healthy eating. Topics covered include meal planning, healthy eating on a budget, and understanding nutrition labels. You will also learn how the foods you eat impact your mood and how our nutritional needs change as we age. Healthy snacks provided!

APRIL 11, 8-10AM OR 4-6PM

Lift With Your Legs...

Not with your back! The body has the amazing ability to oftentimes heal itself, especially with the help of a chiropractor! Chiropractic care may improve your mental wellbeing, neurological health, muscle strength, flexibility, and range of motion. One of our chiropractors will discuss ways to prevent injury during daily activities, how everyday stressors on your body can be addressed, and how sleep and nutrition impact your physical body, all followed by an open Q& A.

APRIL 18, 8-10AM OR 4-6PM

Mindfulness & Stress Management

Join one of our Licensed Mental Health Counselors as we learn how to recognize stressors and the longterm effects stress has on your physical and mental health. Learn mindfulness techniques to help you relax the body and mind to better cope with and reduce stress. Don't miss the opportunity to spend time discussing healthy ways to deal with stress, restore a healthy work-life balance, learn how to identify and overcome negative thinking patterns for a healthier, happier you!

APRIL 25, 8-10AM OR 4-6PM

Art for Wellness

Expressing yourself through art is a healthy way to process and release feelings and ideas. Spend time with one of our artistic counselors and learn how to use art to improve your mood and deal with stress, as they walk you through creating your own piece of art to kickstart your creative wellness journey!

MAY 2, 8-10AM OR 4-6PM

THESE CLASSES ARE FREE... THEY DO NOT COUNT AGAINST YOUR FUNDS!!

ONLINE CLASSES

VIRTUAL SIGN LANGUAGE—101

To train students virtually @ home using their own PC how to communicate using American Sign Language students will have the knowledge of basic traditional signs used by the hearing impaired or deaf. They will learn the manual alphabet, hand shape usage, common phrases, vocabulary training, grammar and inter-active vocabulary –building exercises. With further developing these skills students may also seek employment such as Interpreters for religion government, Legal, Theater, or Medical Fields. Special Education or Language Teachers, Social Workers, etc

DATES: Mondays, January 22—February 26

TIMES: 12-2pm or 6-8pm

INSTRUCTOR: Rhoda Jenkins

LOCATION: Online

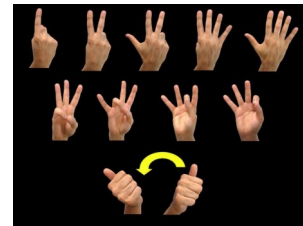
VIRTUAL SIGN LANGUAGE—102

Students must already have a basic knowledge of American Sign Language. Will continue learning how to communicate fluidly, and will gain speed, understanding and communicating accurately. Including body language, facial expression and advanced vocabulary. Students will be familiar with various perspectives on deafness, and realize the great demand for interpreters. They understand conversationally relevant signs, finger spelling, and grammatical signed principles.

DATES: Mondays, March 24—April 8

TIMES: 12-2pm or 6-8pm

INSTRUCTOR: Rhoda Jenkins



VIRTUAL SIGN LANGUAGE—103

Students will learn at an accelerated level, how to read (interpret) and voice (transliterate) sign language. Moving from sentence structure to paragraph phrases. During this course minimum voice or lip movement will be used.

Students will begin preparation for certification to becoming an interpreter

DATES: Mondays, April 29—June 10 (Skip 5/27)

TIMES: 12-2pm or 6-8pm

INSTRUCTOR: Rhoda Jenkins

January 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2 Tech Lab	3	4	5 Finish Project	6	7
8 Build Rolling Work Station Turn Valentine Gift	9 Build Bee Hive Electronic Lab Run a small Bus.	10 Build Cedar Bench Lawn Mtce Turn Garden Tools	11 Natures Toolbox	12	13	14
15 Basic Excel	16 Stock Mkt	17	18 Plex Media Server	19 Finish Projects	20 T-shirts with Kids	21
22	23	24	25	26	27	28
29	30	31 Canvas Wrap				

February 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
			1	2 Finish Projects	3	4
5 Mexican Cooking	6	7	8 Natures Toolbox	9	10	11
12	13	14	15	16 Finish Projects	17	18
19 Kitchen Gadgets	20	21	22	23	24 Kids Sublimation	25
26	27	28	29			

March 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
				1 Finish Projects	2	3
4	5	6 Draw & Paint Stop the Bleed	7	8	9	10
11	12	13	14 The Toxic Dump	15 Finish Projects	16	17
18 Digitize Photo	19	20	21 Firesticks	22	23	24
25	26	27	28	29	30	31

April 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1 Mosaic Glass	2	3 Ebay & Marketplace Lawn Mtce	4	5 Mosaic	6 T-shirt Kids	7
8 Build Cornhole Quicken Turn Craft Tools	9 Build Birdhouse	10 Build Planter Turn Specialty Projects	11 Charcuterie The Toxic Dump	12	13	14
15	16 Business Plan 1	17 Ebay & Marketplace	18 Coffee Table book	19	20	21
22 Sharpen Mower Blade	23	24	25	26	27	28
29	30					

May 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2 <div style="border: 1px solid black; padding: 2px; display: inline-block;">Transfer Home Movies</div>	3	4	5
6 <div style="border: 1px solid black; padding: 2px; display: inline-block;">Sewing</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;">Willmaker</div>	7	8 <div style="border: 1px solid black; padding: 2px; display: inline-block;">Home Automation</div>	9 <div style="border: 1px solid black; padding: 2px; display: inline-block;">Summer 1st Aid</div>	10	11	12
13 <div style="border: 1px solid black; padding: 2px; display: inline-block;">Fusing Glass</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;">Sharpen Chain Saw</div>	14	15	16	17 <div style="border: 1px solid black; padding: 2px; display: inline-block;">Fusing Glass</div>	18 <div style="border: 1px solid black; padding: 2px; display: inline-block;">Sublimation kids</div>	19
20 <div style="border: 1px solid black; padding: 2px; display: inline-block;">Notary</div>	21	22	23 <div style="border: 1px solid black; padding: 2px; display: inline-block;">Guitar Lab</div>	24	25	26
27	28	29	30	31		

June 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
					1	2
3 Glass Spinner Mediterranean Cooking	4	5 Sublimation	6 AI	7 Glass Spinner	8	9
10	11	12	13 Summer 1st Aid	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Are there classes that you would like to take that you do not see offered in the catalog?

In order to add a “new class” you need to have 5 active employees. Contact Sarah at 787-3101 to discuss these classes that you are looking for.



Tino Fulimeni

Scholarship Fund

ANNOUNCEMENT

from the Institute for Career Development (ICD)

In 2024, ICD will award seven \$1000 scholarships to various children and grandchildren of steelworkers.

The *Tino Fulimeni Scholarship Fund* was established to honor the memory of Brother Fulimeni. Tino was a fanatic about ICD. His commitment and contribution are evident in the success of the Career Development Program. The *Fund* is administered by ICD in Merrillville, IN.

Criteria to be met for eligibility of scholarship drawing:

- Applicant must be a high school graduate enrolled in college and beginning in the fall semester of 2023 or the spring semester of 2024 or a college student returning to school in the fall semester of 2023 or spring semester of 2024
- Applicant must have maintained, in the past, at least a cumulative 3.0 grade point average and can demonstrate this with a transcript if selected.
- Applicant must be the child/grandchild of a steelworker who is currently eligible to participate in the Career Development Program

ICD will accept applications in their office until the deadline of October 31, 2024.

Please submit applications to your local Career Development Program or mail to:

Tino Fulimeni Scholarship Fund
c/o The Institute for Career Development, Inc.
1000 East 80th Place, Suite 301 South
Merrillville, IN 46410

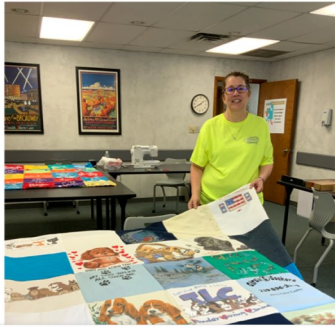
“

**Almost everything
will work again if
you unplug it for a
few minutes,
including you.**

– ANNE LAMOTT



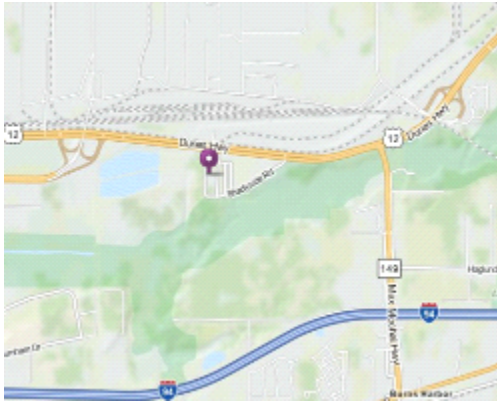
Some of the wonderful students in class or their projects



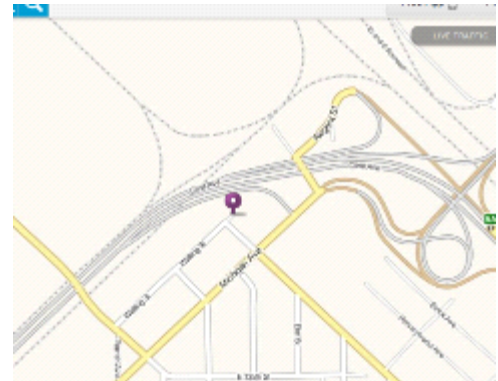
Some more of the wonderful students in class or their projects



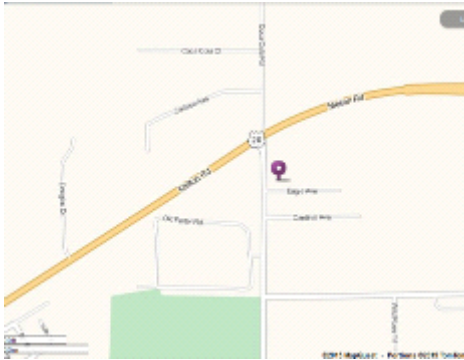
LEARNING CENTER LOCATIONS



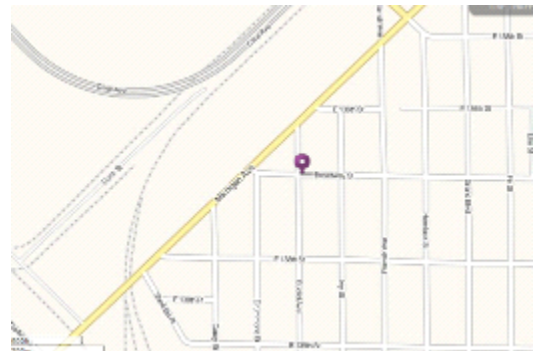
USWA/Cleveland Cliffs Burns Harbor
1275 1/2 McCool Road
Burns Harbor, Indiana
www.clevelandcliffscareer.org



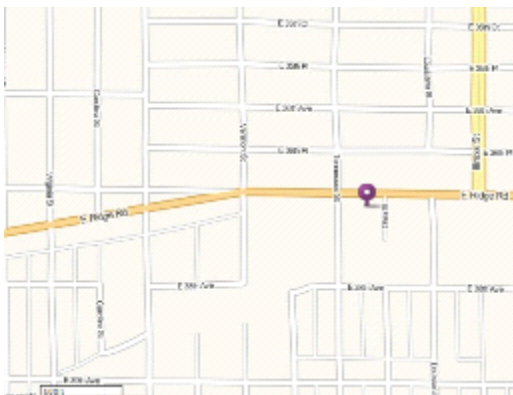
Bernard Kleiman Joblink Learning Center
3210 Watling Street (MC7-200)
East Chicago, Indiana
www.bkjoblink.org



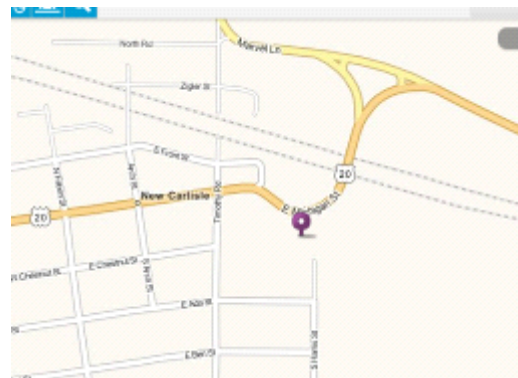
US Steel / Midwest
1919 Willowcreek
Portage, IN 46368
www.usmidwestcareer.com



Leon Lynch Learning Center
1410 Broadway Ave
East Chicago, Indiana
www.ihlearningcenter.org



US Steel –Gary Works
1221 E Ridge Road
Gary, Indiana
www.uscareer.com



I/N Tek & I/N Kote ICD Learning Center
7071 E SR 2, New Carlisle IN
www.usw9231.com/icd/

Cleveland Cliffs
Burns Harbor Career Development
1275 1/2 McCool Road
Burns Harbor, IN 46304

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www.usw.org



www.clevelandcliffs.com

Your Career Development Learning Center

1275 1/2 McCool Road, Burns Harbor
8:00am until 4:00pm Monday through Friday

Laura—(219) 841-9848

Website: www.clevelandcliffscareer.org