

# Winter 2024 Class Catalog



Local 1010 JobLink - [bkjoblink.org](http://bkjoblink.org)  
Local 1010 Riverdale  
Local 1011 Leon Lynch - [ihlearningcenter.org](http://ihlearningcenter.org)

## Customized Classes

\$2,000  
Yearly

These classes are offered to Steelworkers on their own time and insure active learning of basic skills

Classes that enhance portable skills and lifelong learning

They can be anything from short term to high engagement, career focused classes

## Tuition Assistance

\$2,500  
Yearly

Take classes offered online or at any accredited University/Institution

\$500  
yearly for approved subscriptions

Issuance 14

Combine Customized and TAP funds and be eligible to receive \$4,500 in TAP funds yearly

*Registration begins  
November 13, 2023*

# contents



## TECHNICAL

(pages 4-5)

Appliance Troubleshooting II

Basic Home Plumbing

Ceramic Tile Installation & Repair

Class A CDL Truck Driver Classroom Training

Concrete Garden Projects

FAA Private Pilot Ground School

How to Repair a Pull Starter

How to Sharpen a Mower Blade

◆ Lawn Equipment Maintenance and Repair

Locksmithing

Motorcycle Basic Maintenance

Residential HVAC Certification and Training

◆ String Instrument Open Lab

## WOODWORKING

(page 6)

◆ Build an Adirondack Chair, Ottoman and Side Table

◆ Custom Projects

◆ Secret Compartment Nightstand

## BUSINESS

(page 7-8)

Beginners Guide to Building Business Credit

L&O Business Planning II

L&O Business Planning III

Create Your Own Will

Credit Repair Blueprint

Deep Dive into Flipping Homes with Property Walkthroughs

L&O How to Keep Records Using QuickBooks

Real Estate Problem Solving 101

## 3 EASY WAYS TO REGISTER

### Local 1010 Members

**1 PHONE**  
Call (219) 399-8135 or  
(219) 399-8136

**2 ONLINE** Log on to  
[bkjoblink.org](http://bkjoblink.org)

**3 WALK-IN**  
Office location-hours:  
JobLink Learning Center  
3333 Michigan Ave.  
East Chicago, IN 46312

**MONDAY-FRIDAY**  
8:00am to 4:00pm

### Local 1010 Members (Riverdale)

**PHONE**  
Call (708) 392-1083

**FAX**  
(708) 392-1193

### REGISTRATION

BEGINS MONDAY NOVEMBER

13

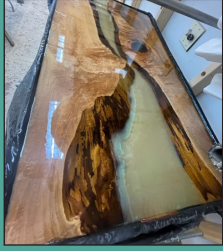
### Local 1011 Members

**1 PHONE**  
Call (219) 398-9363 ext.1  
Fax (219) 354-0853

**2 ONLINE** Log on to  
[ihlearningcenter.org](http://ihlearningcenter.org)

**3 WALK-IN**  
Office location & hours:  
Leon Lynch Learning Center  
1410 Broadway Street  
East Chicago, IN 46312

**MONDAY-FRIDAY**  
8:00am to 4:00pm



# contents

## PERSONAL DEVELOPMENT

(pages 9-11)

- Apple Strudel (Culinary Class)
- Easy Guitar for Everyone V2
- French Onion Soup (Culinary Class)
- Learn to Play Piano/Keyboard Levels: 1, 2, 3, 4, or 5
- ◆ Piano/Keyboarding Open Lab
- Raclette & Charcuterie (Culinary Class)
- ◆ Rag Wreath
- ◆ Ribbon Wreath
- Sewing 101
- Spring Sign Workshop
- Stained Glass Art
- Valentine's Day Sign Workshop
- Walnut Roll for Easter (Culinary Class)

## SKILL BUILDING

(page 12)

- Adult First Aid/CPR/AED Training
- Free Vacations: Affordable Fun Family Travel
- Mystery Shopping: Get Paid to Shop
- The Secrets of Reward Credit Cards
- Virtual Beginning Sign Language Class

## FITNESS

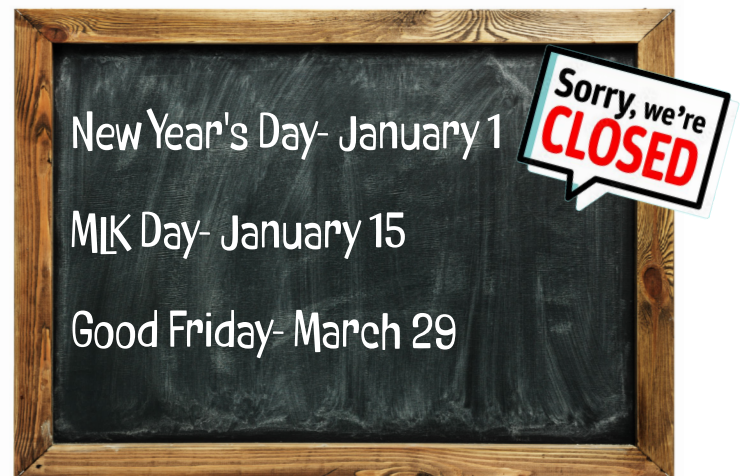
(page 13)

- Full Spectrum Health & Wellness
- Go With Your GUT Feeling
- Solutions at Work
- ◆ Yoga

## TECHNOLOGY

(pages 17-19)

- 3D Printing ENDER 3-VER 3 SE Printer Upgraded Model
- AI (Artificial Intelligence)
- Build Your Own LED Neon Signs
- Excel MOS Certification **TAP**
- Federal & State Tax Returns Using Turbo Tax
- Glass Etching With Vinyl Stencils
- Intro to Artificial Intelligence and How to Use in Your Daily Life
- Laser Engraving on Apparel
- Sublimation Printing
- ◆ Technical Open Lab
- Ultraviolet Light (UV) Printing
- Using Artificial Intelligence With Microsoft Excel



# technical



## Appliance Troubleshooting II

10wks

A new year brings new technology in the world of appliances. Students will be brought up to date on what's new in high efficiency appliances like washers, dryers, ranges and refrigerators. And how to diagnose and repair this new technology. Prerequisites: None

**Wednesdays–January 10 to March 13**

**8am-11am or 4pm-7pm**

**Location: Leon Lynch**

**Instructor: Roland Alvarez**

## Basic Home Plumbing

4wks

In this class the student will learn the basic anatomy of a plumbing system. Students will learn how to work on the drain system in their home working with plastic and copper pipes. We will cover how to install/repair or replace toilets, faucets and garbage disposals. Have a project at home?

Come to class and learn proper procedures to fix it and save money! Prerequisites: None

**Wednesdays–February 7 to February 28**

**8am-11am or 4pm-7pm**

**Location: JobLink**

**Instructor: Nicholas Adreatos**

## Ceramic Tile Installation & Repair

4wks

In this class students will learn how to start and completely finish a ceramic tile job just like the professionals. Students will learn how to do projects such as backsplashes, countertops, floors and walls. Students will learn how to estimate their project, what materials are required, what tools they may need and time it will take to complete their project.

In this hands-on class, students will be able to practice and learn the skill of ceramic tile installation before they take on their own project at home. Prerequisites: None

**Wednesdays–April 10 to May 1**

**8am-11am or 4pm-7pm**

**Location: JobLink**

**Instructor: Jakob Boyer**

## Class A CDL Truck Driver Classroom Training

10wks

This Class A CDL Classroom Training Program is designed to provide you with the first 40 hours of the full 160 hour training program as required by the FMCSA Entry Level Driver Training Law that took effect on 2/8/2022. Included in this training is the instruction to help you obtain your Class A CDL Permit, along with D.O.T. Rules and Regulations, Safety, Pre-Trip Inspection and more. You will then have the opportunity to enroll with DriveCo to complete the driving portion of the Class A CDL Training that leads to the state CDL skills exam. Prerequisites: None

**Mondays–February 19 to April 22**

**8am-12pm or 4pm-8pm**

**Location: JobLink**

**Instructor: Robert Webster**

## Concrete Garden Projects

3wks

Concrete is a lot more versatile than you think. Using concrete in your garden projects can have many advantages. The material is very smooth and resistant. It can stand harsh weather, use, time and heavy weighted objects. Come to class and learn to make containers, furniture, water features and much more. We will make a small project each week that you can take home. Prerequisites: None

**Wednesdays–June 5 to June 19**

**8am-11am or 4pm-7pm**

**Location: JobLink**

**Instructor: TBD**

## FAA Private Pilot Ground School

8wks

The Private Pilot Ground School meets the requirements of the FAA of 35 hours of ground training to be able to obtain a Private Pilot License. The class will prepare the student to take the FAA Written Knowledge Test which is also a requirement from the FAA. The written test can be taken at Eagle Aircraft and is included in the price of the class. Students will receive a flight bag, E6B, logbook, and all the materials needed to study for the written exam and their private pilot checkride, as well as 3 hours of simulator time. Prerequisites: None

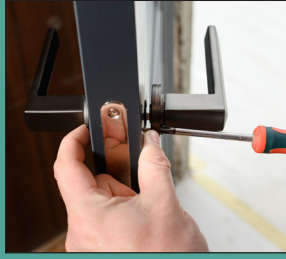
**Tuesdays and Thursdays–January 16 to March 7**

**6pm-8:30pm**

**Location: Eagle Aircraft Flight Academy  
4001 Murvill Rd., Valparaiso, IN**

**Instructor: Carson Howk**





# technical

## How to Repair a Pull Starter

1wk

When attempting to start your snowblower, did the pull cord break? How about that string trimmer with the pull cord hanging out of it? To add insult to injury, if you brought these machines to the repair shop, you could expect to wait between two weeks and two months for completed repairs along with a \$50 to \$100 bill. In this 3 hour class, learn how to make these repairs yourself and save big money and time. Prerequisites: None

**Monday–March 18**  
**8am-11am or 3pm-6pm**  
**Location: JobLink**

**Instructor: Mike Daly**

## How to Sharpen a Mower Blade

1wk

Is your lawnmower having difficulty mowing the lawn? Does your lawn have a clean cut look when finished? Maybe it's time to sharpen the blade on that mower. In this one day class, learn how to safely remove the blade, determine if it is sharpenable, properly sharpen it, balance the blade, and reinstall. Prerequisites: None

**Tuesday–April 9**  
**8am-11am or 3pm-6pm**  
**Location: JobLink**

**Instructor: Mike Daly**

## ◆Lawn Equipment Maintenance and Repair

12wks

Whether a fresh foot of snow has fallen or spring is here. This is your opportunity to save big by bringing in your equipment to class for tune-ups, minor repairs, or complete overhauls. Mowers, tractors, tillers, chain saws, trimmers and blowers. A good time to prepare or repair all of these machines. Prerequisites: None

**Thursdays– Session 1: January 11 to March 28**  
**Session 2: April 4 to June 20**  
**8am-11am or 3pm-6pm**  
**Location: JobLink**  
**Instructor: Mike Daly**

## Locksmithing

4wks

In this class, students will learn how to key up, re-key and master key residential knob locks. We will cover making keys by code, copying keys and making a key to lock without having a key. Students will be taught everything they need to know to re-key their house by learning how to gauge a key to set up a new lock. Information on where to purchase supplies and local locksmith organizations will be provided. Prerequisites: None

**Wednesdays–March 6 to March 27**  
**8am-11am or 4pm-7pm**  
**Location: JobLink**  
**Instructor: TBD**

## Motorcycle Basic Maintenance

4wks

Learn about: Fuel and ignition systems, electrical systems, engines, braking systems, exhaust systems, frames, suspension and chains, plus much more! Bring your bike into class and get a free oil change. Prerequisites: None

**Wednesdays–April 10 to May 1**  
**8am-11am or 4pm-7pm**  
**Location: Gary Works Training Center**  
**1221 E. Ridge Rd., Gary, IN**  
**Instructor: TBD**

## Residential HVAC Certification and Training

16wks

The HVAC industry is rapidly expanding and is something you rely on everyday. Wouldn't it be great to fix your own system, help friends and family, or maybe even start a small business? This class will train the learner to troubleshoot, service, and install HVAC systems safely. Emphasis will be placed on electricity, refrigerant handling and management, system troubleshooting, and basic installation procedures. Each student will have an opportunity to earn an EPA 608 card to purchase and handle refrigerant. Prerequisites: None

**Mondays–January 22 to May 6**  
**9am-12pm or 3pm-6pm**  
**Location: Leon Lynch**  
**Instructor: Juan Aguilar**

## ◆String Instrument Repair Open Woodshop

3wks

Keeping ones guitar, bass, or other string instrument in top playing condition is important to any musician. In this course you will learn the basics of guitar/string instrument maintenance and set-up including neck, fingerboard/fret adjustment, string intonation, setting string action, and repair of cracks and surface refinishing. Bring in your instruments for a tune-up. Also, this can be used as open lab time for those working to build a new or complete an instrument already begun in a previous session. Prerequisites: None

**Saturdays–February 3 to February 24**  
**No Class: February 17**  
**9:30am-1pm or 2:30pm-6pm**  
**Location: JobLink**  
**Instructor: David Dolak**

# woodworking



## Dale Meiners & Nick Nash

### ◆Build an Adirondack Chair, Ottoman, and Side Table

14wks

Let's think about warmer weather! Sitting outside enjoying a cool drink relaxing with family and friends. Now is the time to build your own Adirondack furniture. Build a chair, ottoman, and side table. I will show you how to build your project using cedar deck material or you choose the material. Bring your ideas and spend some quality time with other like-minded people. Prerequisites: None

**Mondays–January 8 to April 15**

**No Class: January 15**

**9am-12pm or 3pm-6pm**

**Location: JobLink**

**Instructor: Nick Nash**

### ◆Custom Projects

15wks

Woodshop Custom Projects gives you access to JobLink's state of the art woodshop to build something not listed in the catalog, or to finish a project from a previous class. Bring in your ideas, and images of something you would like to build, and we will combine all the best ideas into an accurate 3D rendering. Get inspired by wood choices, finishes, and other projects in the shop. Learn how to use all the machinery and some hot tricks to work better and faster! (New students for Custom Projects, wood allowance \$150 per student.) Prerequisites: None

**Wednesdays–January 10 to April 17**

**9am-12pm or 3pm-6pm**

**Location: JobLink**

**Instructor: Dale Meiners**

### ◆Secret Compartment Nightstand

15wks

We are building nightstands with 3 secret compartments! Hidden drawers beneath 2 drawers, and a secret slide out compartment in the back...shhh. Use the wood of your choice, taking advantage of the \$150 wood allowance included with this class. We will be building 4, half lap drawer boxes with 1/2" Baltic Birch, so you will be an expert drawer builder too! Prerequisites: None

**Tuesdays–January 9 to April 16**

**9am-12pm or 3pm-6pm**

**Location: JobLink**

**Instructor: Dale Meiners**





# business

## Beginners Guide to Building Business Credit

3wks

Are you a business owner or aspiring entrepreneur looking to establish and leverage strong business credit? In today's competitive business landscape, having a solid credit foundation can be a game-changer, opening doors to financing opportunities, vendor partnerships, and growth prospects. By separating your personal and business credit, you can access financing, negotiate better terms with suppliers, and position your business for long-term success. This course is your key to success. Prerequisites: None

**Tuesdays–February 13 to February 27**

**8am-9:30am or 2pm-3:30pm**

**Location: JobLink**

**Instructor: Robin L. Sobomehin**



## Create Your Own Will

1wk

Do you have a will? Have you been putting it off because you don't want to hire an attorney and you really don't want to think about it. Well, now is the time because it is so easy. Come to this class and learn the different packages available to use and begin creating yours today! Don't let the court decide the outcome of your estate! Don't delay the distribution of your assets to your loved ones! Take just a few minutes to write your Last Will and Testament today (CEI is not offering any legal advice in this class, we are showing you how to use pre-designed software to create a will). Prerequisites: None

**Monday–January 29**

**10am-12:30pm or 3pm-5:30pm**

**Location: JobLink**

**Instructor: Patti Boyer**



## Business Planning II

8wks

### Fine Tuning Your Business Plan

This course allows the participant the opportunity to complete an initial draft of a business plan. The initial draft will include an operational plan, a management plan, a marketing plan, as well as a financial plan. The financial plan will include a comprehensive revenue forecast, a profit and loss projection and a cash flow projection. Spouses are welcome to attend at no charge. Prerequisites: None

**Thursdays–January 11 to February 29**

**8am-10am or 4pm-6pm or 6pm-8pm**

**Location: Leon Lynch**

**Instructor: Scott Williams**



## Business Planning III:

8wks

### Finalization of a Business Plan

This course will allow the participant the opportunity to complete a final draft of a business plan. The final draft will include an operational plan, a management plan, a marketing plan, as well as a complete financial plan. The financial plan will include a revenue forecast, an operating expense forecast and will generate a projected profit and loss and cash flow projections. Spouses are welcome to attend at no charge. Prerequisites: None

**Thursdays–March 14 to May 2**

**8am-10am or 4pm-6pm or 6pm-8pm**

**Location: Leon Lynch**

**Instructor: Scott Williams**

## Credit Repair Blueprint

4wks

Unlock the secrets to financial freedom and take control of your credit destiny with our Credit Repair Mastery course. In today's world, a healthy credit profile is a vital component of personal financial success. Whether you're looking to secure a mortgage, get a better interest rate on loans, or simply enhance your overall financial well-being, understanding and improving your credit is the first step. Our comprehensive Credit Repair Mastery course is designed to empower you with the knowledge and tools needed to master the art of credit repair. Prerequisites: None

**Tuesdays–January 16 to February 6**

**8am-9:30am or 3pm-4:30pm**

**Location: JobLink**

**Instructor: Robin L. Sobomehin**



## Deep Dive into Flipping Homes With Property Walkthroughs

6wks

Get an in-depth experience of the in's and out's of the process behind completing a flip! This course will be part in class instruction and part onsite of live on going flips that are headed to the market! This 6-week course will be a hands-on experience to show students how to find distressed sellers and end buyers, choose the right market, close deals, and build a brand as an investor. Prerequisites: None

**Thursdays–March 14 to April 18**

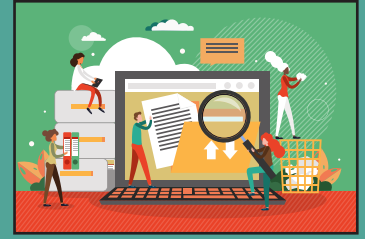
**9am-12pm or 3pm-6pm**

**Location: JobLink**

**Instructor: Kenneth Townsel**



# business



## How to Keep Records Using QuickBooks

6wks

Keeping accurate and thorough records in a small business is a must. The business owner must know how his/her financial status is at all times. This course is designed to teach a simple method to track money coming in and out of a business. This information is critical in maintaining accurate financial records for taxation purposes. This course will provide you the ability to develop customer/vendor databases, recording expenses, writing checks, creating sales receipts and invoices, tracking inventory and bills to be paid. Do not lose sleep whether or not your records are in order. Prerequisites: None

**Wednesdays–February 7 to March 13**

**8am-10am or 4pm-6pm or 6pm-8pm**

**Location: Leon Lynch**

**Instructor: Scott Williams**

## Real Estate Problem Solving 101

8wks

This course is designed to empower you with knowledge and skills needed to enter the world of real estate investing. This course will cover various aspects of real estate investing, including wholesaling, buy and hold rentals, fix and flips, and the essentials of being a successful real estate investor. Participants will gain a comprehensive understanding of real estate concepts and strategies, enabling them to make informed investment decisions and potentially create additional streams of income. Prerequisites: None

**Wednesdays–January 10 to February 28**

**10:30am-1pm or 4pm-6:30pm**

**Location: JobLink**

**Instructor: Kenneth J. Townsel**



## Use Your Benefit

Besides the classes in this catalog, you can use your benefit for classes that lead to a certificate, license or degree from an accredited institution. Your benefit will pay for these online providers.

ISA  
Penn Foster  
Rosetta Stone  
TPC  
Coursera

Please check out Master Class at  
Masterclass.com  
Learn from the greats!



You can use \$500 a year for these subscriptions out of your \$2500 tuition assistance.



**Use Your TAP  
Funds to Become  
a Home Inspector**

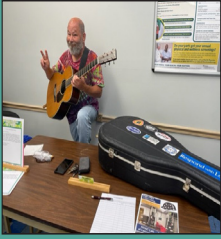
**Self-paced, fully narrated, virtual online experience and 12 hours of classroom and field training held at JobLink.**

**Online: available 24/7, 365 days and never expires.**

**Classroom & Field Training: January 22, 23, 29 & 30**  
**AM Session: 9am-12pm**  
**PM Session: 3pm-6pm**

**Contact your learning center for more information and get registered today!**





# personal development

## Culinary (1 day classes)

**Location: JobLink**

**Instructor: Razvan Bancos**

### Apple Strudel

Apple pie has many variations. Learn your European grandmother's versions with sweet and tangy apples, a touch of cinnamon, and a layered crust. Make an apple strudel as they do it in Austria. Make a vanilla sauce to serve with it and brew a cup of Viennese coffee. Let the smells waft through the kitchen while you bite into a slice of homemade apple strudel!

**Tuesday–January 30**

**3:30pm–6:30pm**

### French Onion Soup

Start making a French Onion soup like you've never had before: the way they do it in Lyon, with a rich broth, golden threads of sweet onions sauteed in butter, thickened with egg yolk, gratineed in crocks with Gruyère cheese on top of crusty French baguette. Have it with a side of Bistro style Lyonnaise salad.

**Tuesday–February 27**

**3:30pm–6:30pm**

### Raclette & Charcuterie

Raclette cheese is coming to you from Valais, Switzerland. Using a meat slicer, thinly cut cured and cooked ham, mountain salami and arrange on a beautiful charcuterie board. Cook small golden potatoes, roast half a wheel of Raclette cheese on a grill (or use specialized melting pans). Serve with pickles and a cup of black tea.

**Tuesday–January 16**

**3:30pm–6:30pm**

### Walnut Roll for Easter

Walnut Roll is perfect for an Easter table. Learn how to make your own, take one loaf home and freeze it to bake right before Easter. Learn about different types of rolls, how to make the best walnut filling and variations - like poppyseed. Learn how to use the same rich and soft dough to make European Easter cheesecakes. Add golden raisins or pieces of Turkish delight.

**Tuesday–March 19**

**3:30pm–6:30pm**

## Easy Guitar for Everyone V2

12wks

Everyone is welcome from beginners to advanced players! Learn to play the guitar fast and easy with award winning guitarist Eric Lambert in the comfort of your own home! Using the Zoom app and your computer or tablet, Eric teaches you all the techniques you need to know to play your favorite songs. Each class is video recorded so the student is able to review it's contents anytime night or day. Eric will also be available via Zoom, text and email for support to answer, or demonstrate the answer, and to answer any questions you may have. Have fun! Play guitar! Prerequisites: own a guitar

**Mondays–January 8 to April 1**

**No Class: January 15**

**11am–12pm or 3pm–4pm**

**Location: ZOOM**

**Instructor: Eric Lambert**



## Learn to Play the Piano/Keyboard:

10wks

**Levels 1, 2, 3, 4, or 5**

This class is designed for all levels of Piano students. Learning and playing the piano/keyboard can open up an incredible door of creativity for you, as well as a fulfilling life of music making. Learn from an instructor with over 45 years of playing experience and over 30 years of teaching experience. The instructor will work with groups and individuals based on their piano level. This class is available onsite, or can be Zoomed with instructor online, or can be a hybrid class (onsite and/or Zoom) in case you cannot make it to class due to your schedule or other time conflicts. Prerequisites: None

**Tuesdays–January 30 to April 9**

**No Class: March 12**

**11:30am–1pm or 3:30pm–5pm**

**Location: Leon Lynch/ZOOM**

**Instructor: Frances Zahariadis**



# personal development



## ◆ Piano/Keyboarding Open Lab

1wk

The purpose of this Open Lab is to reacquaint students with the piano/keyboard by giving them the opportunity to ask questions and also address possible challenges they may be facing. The instructor will have extra materials and exercises available to help you focus on piano skills that need strengthening. This class is available to past piano/keyboarding students and is a great opportunity to prepare you for the next level of piano/keyboarding. Open to Retirees that have taken any level of Piano/Keyboarding in the past. Prerequisites: Must have taken or currently taking Learning to Play the Piano/Keyboard classes (Any Level)

**Thursdays–January 18 and/or January 25**  
**February 8 and/or February 22**  
**March 7 and/or March 21**  
**April 18 and/or April 25**

**1pm-5:15pm**

**Location: Leon Lynch**

**Instructor: Frances Zahariadis**

## ◆ Rag Wreath

1wk

Learn how to make a rag wreath. Students will learn to measure precise sizes on a cutting mat and how to use a rotary cutter. The final step is to tie material to a chosen shape until wreath is complete. You will have a beautiful wreath to decorate your front door. Prerequisites: None

**Tuesday–January 16**  
**9am-11:45am or 3pm-5:45pm**  
**Location: JobLink**  
**Instructor: Elizabeth Palacio**

## ◆ Ribbon Wreath

1wk

Learn how to make a ribbon wreath! Students will measure and cut ribbons of their choice and attach to a wreath shape. In a couple of hours students will have a beautiful decorative design for your home or as a gift. Prerequisites: None

**Tuesday–March 12**

**9am-12pm or 3pm-6pm**

**Location: JobLink**

**Instructor: Elizabeth Palacio**

## Sewing 101

4wks

Calling all students to learn basic sewing machine skills to make your own hot pads, place mats or a custom table runner. All materials provided. Or you can choose to make a t-shirt quilt with all those t-shirts you've saved over the years to create a beautiful heirloom. For this project, you will need to bring in your own t-shirts, all other supplies will be provided. Prerequisites: None

**Wednesdays–April 3 to April 24**

**10am-1pm or 3pm-6pm**

**Location: Leon Lynch**

**Instructor: Maria Stephan/CEI**

## Spring Sign Workshop

1wk

Celebrate the start of Spring with creating a new wood sign. Perfect as a gift or your own decoration. All materials and instruction are supplied. You must choose your design by Feb 29th at the latest, so that you are able to choose your project before the class starts. You can find all of the choices here:

<https://www.cheeseandcrafters.com/woodensigngallery1>  
Please email [cheeseandcrafters0@gmail.com](mailto:cheeseandcrafters0@gmail.com) with your selection. Prerequisites: None

**Tuesday–March 5**

**3:30pm-5:30pm**

**Location: JobLink**

**Instructor: Lauren Dinterman**



# personal development

## Stained Glass Art

## 8wks Valentine's Day Sign Workshop

1wk

In this course you will learn the basic fundamentals or expand your knowledge of the copper foil technique. There is a large variety of glass and other materials that can satisfy any level from beginner, intermediate to advanced. The patterns that have been selected are to give the student a glimpse into what can be created in many art styles, i.e. Victorian, Abstract, Art Deco, etc.  
Prerequisites: None

**Mondays—January 22 to March 11  
10am-12:30pm or 2:30pm-5pm**

**Location: Suncatchers Inc**

**1348 119th St., Whiting, IN**

**Instructors: Edie Rauner & Margarita Otero**

Celebrate Valentine's Day with creating a new wood sign. Perfect as a gift or your own decoration. All materials and instruction are supplied. You must choose your design by Jan. 29th at the latest, so that you are able to choose your project before the class starts. You can find all of the choices here:

<https://www.cheeseandcrafters.com/woodensigngallery1>

Please email [cheeseandcrafters0@gmail.com](mailto:cheeseandcrafters0@gmail.com) with your selection. Prerequisites: None

**Tuesday—February 6**

**3:30pm-5:30pm**

**Location: JobLink**

**Instructor: Lauren Dinterman**

## Inclement Weather Policy

**A closure message will be posted by 7:45am.**

- **Call our office at JobLink (219) 399-8135/8136**
- **Visit our Facebook page, Facebook.com/BKJobLink**

**For everyone's safety, we recommend you call us before venturing out in bad weather.**

**Leon Lynch does not necessarily close when JobLink does, and vice versa. If you have class at Leon Lynch Learning Center, please call (219) 398-9363 ext. 1 to find out if they're open.**

If you see a class you are interested in, please call and sign up right away. We will cancel a class the week before if there are not enough students (5) to run a class.

**DON'T WAIT,  
IT MIGHT BE TOO LATE!!!**

# skill building



## Adult First Aid/CPR/AED Training

1wk

First Aid and CPR/AED trains you to respond to breathing and cardiac emergencies, injuries and sudden illness. CPR/AED trains you to respond to cardiac and breathing emergencies. First Aid trains you to identify and respond to common sudden illnesses such as seizures, strokes, allergic reactions, poisoning and diabetic emergencies. All training classes include the following:

- 2-year certifications
- Digital training material
- Digital certificate



**Thursday–March 7**

**3:15pm-6:45pm**

**Location: JobLink**

**Instructor: American Red Cross**

## Free Vacations: Affordable Fun Family Travel

1wk

Travel free on your next family vacation when you know how to find the deep travel discounts. World traveler Gina Henry shows you how. Earn free airline tickets, hotel nights, tours and more in the USA and worldwide. Learn about reward credit cards, volunteer at state and national parks, fun work vacations, paid travel opportunities, teach English, mystery shop on vacation and more. Plus important tips on travel websites, health, safety, trip insurance, car travel and packing. Includes a 100-page digital book (\$39.95 value).

Go to [www.GinaHenry.com](http://www.GinaHenry.com) for information.



**Monday–April 1**

**9am-12pm or 3pm-6pm**

**Location: ZOOM**

**Instructor: Gina Henry**

## Mystery Shopping: Get Paid to Shop

1wk

Do you like to shop? Get paid to shop at almost every store in your area, plus many online shopping assignments from home or on vacation (in over 70 countries). Businesses need to know their customers in order to stay in business. Learn the TOP 100 MYSTERY SHOPPING COMPANIES. Review actual assignments. Get paid or keep the items you buy. A FREE dinner for two at a nice restaurant, a FREE hotel, tank of gas, groceries, dry cleaning, store items and more. Instructor has been a professional mystery shopper for over thirty years and teaches in 90 cities. Includes a 100-page digital book (a \$39.95 value). Go to [www.GinaHenry.com](http://www.GinaHenry.com) for more information.



**Monday–April 15**

**9am-12pm or 3pm-6pm**

**Location: ZOOM**

**Instructor: Gina Henry**

## The Secrets of Reward Credit Cards: Free Air, Hotels, and Cash Back

1wk

Earn hundreds of thousands of airline frequent flyer miles and hotel reward points without ever stepping foot on a plane or paying for a hotel and redeem them for high-value trips. Or earn "cash back" to pay for your vacation (or to pay your electric bill, rent, mortgage, etc). Flights and hotels are typically the most expensive part of your vacation. Learn a "Beginner's Strategy" then graduate to more "Advanced Strategies" that earn you 1 million+ reward points a year. Reward programs are detailed. Includes a 100-page digital book (a \$39.95 value). Go to [www.GinaHenry.com](http://www.GinaHenry.com) for more information.

**Monday–April 8**

**9am-12pm or 3pm-6pm**

**Location: ZOOM**

**Instructor: Gina Henry**



## Virtual Beginning Sign Language Class

6wks

To train students how to communicate using American Sign Language, students will have class virtually once a week. Students will have the knowledge of basic traditional signs used by the hearing-impaired or deaf. They will learn the manual alphabet, handshape usage, common phrases, vocabulary training, grammar and interactive vocabulary building. Classes will also be recorded and available for students to watch. Prerequisites: None

**Mondays–January 22 to February 26**

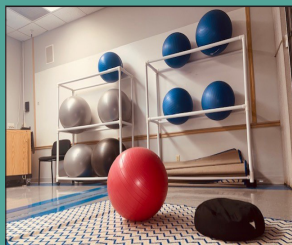
**9am-11am or 12pm-2pm or 6pm-8pm**

**Location: ZOOM**

**Instructor: Rhoda M. Jenkins**







# fitness

## Full Spectrum Health & Wellness

6wks Solutions at Work

12wks

Full Spectrum Wellness is a comprehensive program designed to educate participants on the importance of nutrition and exercise. Those attending will learn the role of health, nutrition, physical activity, and wellness in daily life. Topics include: assessment of one's personal health, nutrition and meal preparation, improving personal fitness, and identifying changes and practical application that will enhance lifelong health. A one-year membership to Full Spectrum Fitness is included upon completion of this course. Members will be provided with a fitness center tour and machine demo.

Prerequisites: None

**Thursdays—January 11 to February 15**

**8am-9am or 7pm-8pm**

**Location: Full Spectrum Fitness**

**1516 N. Main St., Crown Point, IN**

**Instructor: John Brant**

## Go with your GUT Feeling

6wks

Learn more about Nutrition, Gut Health, and how our current food supply became what it is today. Class topics will be: Anxiety & Digestion, where you will learn the correlation between anxiety or feelings of anxiousness and its relation to your gut health; Cravings & Compulsive Eating, where you will learn the impact of sugar when it comes to cravings and the tools to overcome compulsive eating; The Evolution of our Standard American Diet, in which, students will learn the evolution of food. Prerequisites: None

**Thursdays—January 18 to March 7**

**No Class: February 8 and February 15**

**9am-10am or 4pm-5pm (PM is ZOOM only)**

**Location: JobLink**

**Instructor: Desiree Brummett**



This 3-month program meets either Tuesdays or Thursdays for 2 hours. Attend Nutrition class from 3:30pm-4:30pm followed by a Fitness Training session from 4:30pm-5:30pm. Nutrition instruction includes topics such as Proteins, Fats, Carbs, Portion Control, etc. A Certified Personal Trainer will lead participants through Fitness Training sessions and discuss different elements of physical activity (i.e. Basic Anatomy, Functional Training, Balance and Stability, Metabolic Conditioning. This program allows participants full access to the Fitness Center including unlimited Team Training Sessions. Prerequisites: On-site Registration runs from January 9th - 26th. Health assessments are required prior to first day of class

**Tuesdays or Thursdays—January 30 to April 18  
3:30pm-5:30pm**

**Location: Franciscan Health & Fitness Center  
810 Michael Dr., Chesterton, IN**

**Instructor: Barbara Pilla**

## ◆Yoga

11wks

This class is fun, easy to follow, great for all ages and levels of fitness, but most importantly effective. Class consists of two different approaches. Wednesday session is traditional mat yoga on the floor, and Friday session is modified with all the positions done with the aid of sitting in a chair. The feedback I have gotten over my 23 years of teaching has been "I never realized how much better I feel and how much my body needs yoga until I stopped doing it. All the tightness, aches and pains came right back." Come to one or the other class or better yet enjoy both, whatever suits you. Prerequisites: None

**Wednesdays and/or Fridays—January 10 to April 12  
No Class: March 27 and March 29**

**3:30pm-4:30pm**

**Location: JobLink**

**Instructor: David Potesta**

## JOB LINK LEARNING CENTER - OFFICE BUILDING

	Room B Door 1	Room C Live & Online	Room D	JobLink Kitchen
<b>Mon</b>	<p><b>Virtual Beginning Sign Language Class</b> (ZOOM ONLY) January 22 to February 26 9am-11am or 12pm-2pm or 6pm-8pm</p> <p><b>Free Vacations: Affordable Fun Family Travel</b> (ZOOM ONLY) April 1 9am-12pm or 3pm-6pm</p> <p><b>The Secrets of Reward Credit Cards: Free Air, Hotels, &amp; Cash Back</b> (ZOOM ONLY) April 8 9am-12pm or 3pm-6pm</p> <p><b>Mystery Shopping: Get Paid to Shop</b> (ZOOM ONLY) April 15 9am-12pm or 3pm-6pm</p>	<p><b>Easy Guitar For Everyone V2</b> (ZOOM ONLY) January 8 to April 1 No Class: January 15 11am-12pm or 3pm-4pm</p>	<p><b>Create Your Own Will</b> January 29 10am-12:30pm or 3pm-5:30pm</p> <p><b>TAP Excel MOS Certification</b> April 8 to May 20 10am-12:30pm or 3pm-5:30pm</p>	
<b>Tues</b>	<p><b>L&amp;O: AI (Artificial Intelligence)</b> (ZOOM ONLY) February 6 to February 27 10am-12pm or 3:30pm-5:30pm</p>		<p><b>Credit Repair Blueprint</b> January 16 to February 6 8am-9:30am or 3pm-4:30pm</p> <p><b>Beginners Guide to Building Business Credit</b> February 13 to February 27 8am-9:30am or 2pm-3:30pm</p> <p><b>*NEW* Using Artificial Intelligence with Microsoft Excel</b> March 26 to April 9 8am-10:30am or 7pm-9:30pm</p>	<p><b>Raclette &amp; Charcuterie</b> January 16 3:30pm-6:30pm</p> <p><b>Apple Strudel</b> January 30 3:30pm-6:30pm</p> <p><b>French Onion Soup</b> February 27 3:30pm-6:30pm</p> <p><b>Walnut Roll for Easter</b> March 19 3:30pm-6:30pm</p>
<b>Wed</b>			<p><b>Real Estate Problem Solving 101</b> January 10 to February 28 10:30am-1pm or 4pm-6:30pm</p>	
<b>Thur</b>			<p><b>Go With Your GUT Feeling</b> January 18 to March 7 No Class: February 8 and February 15 9:00am-10:00am or 4pm-5pm (PM SESSION: ZOOM ONLY)</p> <p><b>Deep Dive into Flipping Homes with Property Walkthroughs</b> March 14 to April 18 9am-12pm or 3pm-6pm</p>	
<b>Fri</b>				
<b>Sat</b>				

## JOBLINK LEARNING CENTER - EXPANSION BUILDING

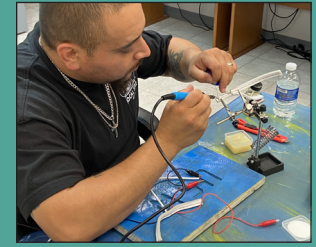
	Room E & F Door 5	Lab I Door 5	Lab II Door 5	Lab III Door 7	Lab IV & V Door 15
<b>Mon</b>	<p><b>TAP ICA</b> <b>Become a Home Inspector</b> January 22 and 23 January 29 and 30 9am to 12pm or 3pm to 6pm</p> <p><b>Class A CDL Truck Driver Classroom Training</b> February 19 to April 22 8am-12pm or 4pm-8pm</p>	<p><b>Build Your Own LED Neon Signs</b> April 1 to April 15 9am-12:15pm or 3:30pm-6:45pm</p>		<p>♦ <b>Woodshop:</b> <b>Build an Adirondack Chair, Ottoman and Side Table</b> January 8 to April 15 No Class: January 15 9am-12pm or 3pm-6pm</p>	<p><b>How to Repair a Pull Starter</b> March 18 8am-11am or 3pm-6pm</p>
<b>Tues</b>	<p>♦ <b>Rag Wreath Class</b> January 16 9am-11:45am or 3pm-5:45pm</p> <p><b>TAP ICA</b> <b>Become a Home Inspector</b> January 22 and 23 January 29 and 30 9am to 12pm or 3pm to 6pm</p> <p><b>NEW* 3D Printing ENDER 3-VER 3 SE Printer Upgraded Model</b> February 6 to March 5 8am-10:30am or 7pm-9:30pm</p> <p>♦ <b>Ribbon Wreath Class</b> March 12 9am-12pm or 3pm-6pm</p>		<p><b>Valentine's Day Sign Workshop</b> February 6 3:30pm-5:30pm</p> <p><b>Spring Sign Workshop</b> March 5 3:30pm-5:30pm</p>	<p>♦ <b>Woodshop: Secret Compartment Nightstand</b> January 9 to April 16 9am-12pm or 3pm-6pm</p>	<p><b>How to Sharpen a Mower Blade</b> April 9 8am-11am or 3pm-6pm</p>
<b>Wed</b>	<p>♦ <b>Yoga</b> January 10 to April 10 No Class: March 27 3:30pm-4:30pm</p>	<p>♦ <b>Technical Open Labs</b> January 31 and/or April 17 8am-10:30am or 7pm-9:30pm</p>	<p><b>Basic Home Plumbing</b> February 7 to February 28 8am-11am or 4pm-7pm</p> <p><b>Locksmithing</b> March 6 to March 27 8am-11am or 4pm-7pm</p> <p><b>Ceramic Tile Installation &amp; Repair</b> April 10 to May 1 8am-11am or 4pm-7pm</p> <p><b>Concrete Garden Projects</b> June 5 to June 19 8am-11am or 4pm-7pm</p>	<p>♦ <b>Woodshop Custom Projects</b> January 10 to April 17 9am-12pm or 3pm-6pm</p>	
<b>Thur</b>	<p><b>Adult First Aid/CPR/AED Training</b> March 7 3:15pm-6:45pm</p>				<p>♦ <b>Lawn Equipment Maintenance and Repair</b> January 11 to March 28 8am-11am or 3pm-6pm</p> <p>♦ <b>Lawn Equipment Maintenance and Repair</b> April 4 to June 20 8am-11am or 3pm-6pm</p>
<b>Fri</b>	<p>♦ <b>Yoga</b> January 12 to April 12 No Class: March 29 3:30pm-4:30pm</p>				
<b>Sat</b>				<p>♦ <b>String Instrument Open Lab</b> February 3 to February 24 No Class: February 17 9:30am-1pm or 2:30pm-6pm</p>	

## LEON LYNCH LEARNING CENTER - OFFICE BUILDING

	Upstairs Classroom	Downstairs Classroom Rich Henry or John Hartmann	Live & Online	Bill Cameon Workshop
<b>Mon</b>		<b>Federal and State Tax Returns Using Turbo Tax</b> March 25 and April 5 8am-12pm or 3:30pm-7:30pm		<b>Residential HVAC Certification and Training</b> January 22 to May 6 9am-12pm or 3pm-6pm
<b>Tues</b>	<b>*NEW* Laser Engraving on Apparel</b> January 23 to January 30 8am-10:30am or 7pm-9:30pm	<b>Learn to Play the Piano/ Keyboard Levels 1, 2, 3, 4 or 5 (or ZOOM)</b> January 30 to April 9 No Class: March 12 11:30am-1pm or 3:30pm-5pm		
<b>Wed</b>	<b>Glass Etching With Vinyl Stencils</b> January 17 to January 24 8:30am-10:30am or 7pm-9pm  <b>Sublimation Printing</b> February 7 to February 21 11am-1:30pm or 7pm-9:30pm	<b>*NEW* Intro to Artificial Intelligence and How to Use in Your Daily Life</b> February 7 to February 28 8am-10:30am or 3:30pm-6pm  <b>*NEW* Ultraviolet Light (UV) Printing</b> March 20 to April 10 9am-11:30am or 4pm-6:30pm  <b>Sewing 101</b> April 3 to April 24 10am-1pm or 3pm-6pm	<b>L&amp;O: How to Keep Records Using QuickBooks</b> February 7 to March 13 8am-10am or 4pm-6pm or 6pm-8pm	<b>Appliance Troubleshooting II</b> January 10 to March 13 8am-11am or 4pm-7pm
<b>Thur</b>	<b>◆ Technical Open Lab</b> January 11 and/or January 18 February 01 and/or February 08 March 21 and/or March 28 April 11 and/or April 25 8am-10:30am or 4:30pm-7pm	<b>◆ Piano Open Lab</b> January 18 and/or January 25 February 08 and/or February 22 March 07 and/or March 21 April 18 and/or April 25 1pm-5:15pm	<b>L&amp;O: Business Planning II: Fine Tuning Your Business Plan</b> January 11 to February 29 8am-10am or 4pm-6pm or 6pm-8pm  <b>L&amp;O: Business Planning III: Finalization of a Business Plan</b> March 14 to May 2 8am-10am or 4pm-6pm or 6pm-8pm	
<b>Fri</b>		<b>Federal and State Tax Returns Using Turbo Tax</b> April 5 and March 25 8am-12pm or 3:30pm-7:30pm		
<b>Sat</b>				



# technology



## 3D Printing ENDER 3-VER 3 SE Printer Upgraded Model

Bring your 3D Printing to a new level with the upgraded Ender 3-Ver 3 SE 3D Printer. This printer now comes with basically worry-free auto-leveling using the CR touch sensor and a strain sensor for auto Z offset, auto filament loading and unloading process, a rigid dual Z-Axis to avoid wobbling, and a sprite extruder for better quality and faster 3D prints. Come to this class to see and use the latest Ender 3 Series 3D Printer and learn how to 3D Print or upgrade your 3D Printing experience. You can purchase this printer at a discounted price of \$55 and take home with you at the end of class. Prerequisites: None

**Tuesdays–February 6 to March 5**  
**8am-10:30am or 7pm-9:30pm**

**Location: JobLink**      **Instructor: George Zahariadis**



## AI (Artificial Intelligence)

4wks

AI = Artificial Intelligence. Everyone is talking about AI. What exactly is it? How can it help me? Is it dangerous? What are the facts and what is so controversial about AI? Did you know that AI is already part of many things in daily life? From personal assistants to self-driving cars, AI is having a huge impact on nearly every industry. Join your Instructor in this eye-opening class and get the answer to these and many more questions about AI. See real life examples of AI at work today and see where AI is headed. You can use AI productively in your everyday tasks today. Come see how. Prerequisites: None

**Tuesdays–February 6 to February 27**  
**10am-12pm or 3:30pm-5:30pm**

**Location: ZOOM ONLY**  
**Instructor: William Needles**



## Build Your Own LED Neon Signs

3wks

The demand for the custom neon sign market is increasing for small businesses, startups, the entertainment industry, private parties, as personalized gifts, and marketing tools. LED neon signs are made using the same basic concept as neon signs. The difference is, they are made of Eco-Friendly LED Flexible Lights and look just as good as ordinary neon signage, however, are lighter, generate no heat and don't make any noise. In this class you will learn how to design and create LED neon signs for personal use, gifting, renting or selling. Prerequisites: None.

**Mondays–April 1 to April 15**  
**9am-12:15pm or 3:30pm-6:45pm**

**Location: JobLink**  
**Instructor: George Zahariadis**

## 5wks Excel MOS Certification

7wks

After taking this class, you will be able to take the Excel Specialist Exam and become an Excel MOS Specialist. This looks great on your resume! Topics include Creating Formulas, Formatting Cells, Save, Print, Change Layout, Charting, Data Tables, Data Subtotals, Data Sort and Filter. Plus much much more. Prerequisites: Basic Excel

**Mondays–April 8 to May 20**  
**10am-12:30pm or 3pm-5:30pm**

**Location: JobLink**  
**Instructor: Chris Turner/CEI**



## Federal & State Tax Returns Using Turbo Tax

2wks

Bring your W2's, other necessary documents and previous year taxes to class and prepare your Federal and State taxes. With TurboTax you can find missing information, overlooked deductions, and entries that could trigger audits. You also get money-saving tax advice for this year and next. Turbo Tax prints ready-to-file IRS approved forms on plain paper or, you could e-file your federal tax returns to receive your refunds faster. E-Filing your State Returns will incur a fee or mail for free. This could be a great seasonal business preparing people's federal and state tax returns for a fee. Prerequisites: Bring your previous years taxes and current year's tax information to class.

Disclaimer: Tax laws and regulations change frequently and their application can vary widely based upon the specific facts and circumstances involved. Users are encouraged to consult their own professional tax advisors concerning their specific tax circumstances. ICD, USW, Z-Tech, and Intuit, disclaim any responsibility for the accuracy or adequacy of any positions taken by users in their tax returns. The above mentioned are not liable for any in direct, special, incidental, or consequential damages (including damages for loss of business, loss of profits or investments, or the like), whether based on breach of contracts, breach of warranty, tort, (including negligence), product liability or otherwise.

**Monday–March 25 and Friday–April 5**  
**8:30am-12pm or 3:30pm-7:30pm**

**Location: Leon Lynch**  
**Instructor: George Zahariadis**



# technology

## Glass Etching With Vinyl Stencils

2wks

Glass etching can be a scary term for anyone who has never done it, but it's surprisingly simple. It involves applying etching cream over a stencil to give a glass a unique design. In this class we will learn how to create designs or sayings, to cut vinyl stencils using a vinyl cutter and apply them on glassware with a special etching cream to enjoy your permanently etched, custom design! Creating custom etchings on glass is a perfect way to make money selling personalized glassware designs.

Prerequisites: None

**Wednesdays–January 17 to January 24**

**8:30am-10:30am or 7pm-9pm**

**Location: Leon Lynch**

**Instructor: George Zahariadis**

## Intro to Artificial Intelligence and How to Use in Your Daily Life

4wks

Artificial Intelligence (AI) will or has become an integral part of our daily lives, whether we realize it or not. AI helps us with various tasks, such as searching information, communicating with others, entertainment, managing finances, and more.

In this class, you will learn how to use AI in your daily life effectively and responsibly. You will also learn about some of the benefits and challenges of AI, as well as some of the ethical and social implications of AI. We will explore and use AI Tools such as Chatbots, Art and Imaging, Voice, Social Media, Writing, Marketing and Sales Tools. Prerequisites: None

**Wednesdays–February 7 to February 28**

**8am-10:30am or 3:30pm-6pm**

**Location: Leon Lynch**

**Instructor: George Zahariadis**



## Laser Engraving on Apparel

2wks

This course will teach you how to use Xtool Laser Engraver to engrave on clothes. You will learn how to set up the workspace, choose the right materials, and design for laser engraving. You will take laser engraving to another level by engraving intricate designs on t-shirts, shirts, pants, jeans etc. for your home or for selling. This class along with the sublimation and/or vinyl cutting class can become a great part-time or full-time promotion/advertising business. Prerequisites: None

**Tuesdays–January 23 to January 30**

**8am-10:30am or 7pm-9:30pm**

**Location: Leon Lynch**

**Instructor: George Zahariadis**



## Sublimation Printing

3wks

Sublimation printing is the method of applying an image/saying to specially coated items such as ceramics, metals, fiber board and polyester cloth, using four main ingredients: sublimation ink and paper, heat and pressure. In this class you will learn how to use sublimation materials and equipment to sublimate your picture and/or phrase on a mug, t-shirt, a mousepad, keychain and take home or give as a gift or memento. The sales growth for custom gifts and apparel is increasing tremendously, here is your opportunity to learn how to sublimate and possibly join this growing business trend.

Prerequisites: None

**Wednesdays–February 7 to February 21**

**11am-1:30pm or 7pm-9:30pm**

**Location: Leon Lynch**

**Instructor: George Zahariadis**

## ◆Technical Open Lab

1wk

We have open labs available for you. Bring your computer, laptop to lab so we can help you with repairs or upgrades. We can back up your data, upgrade, and check your computer/laptop for viruses or malware in this lab. If you have any Fires-tick, alarm or security camera, cell phone or tablet questions or repairs, if you have questions about a class you have recently taken or missed, this will be your opportunity to come talk to George, our instructor. Come and use our sublimation, vinyl cutting, laser engraving and 3D printer equipment and improve your skills learned in your classes.

Prerequisites: None

**Thursday–January 11 and/or January 18**

**February 1 and/or February 8**

**March 21 and/or March 28**

**April 11 and/or April 25**

**8am-10:30am or 4:30pm-7pm**

**Location: Leon Lynch**

**Wednesdays–January 31 and/or April 17**

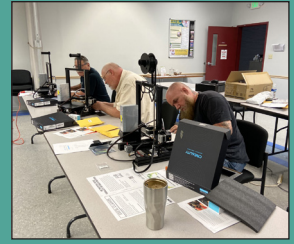
**8am-10:30am or 7pm-9:30pm**

**Location: JobLink**

**Instructor: George Zahariadis**



# technology



## Ultraviolet Light (UV) Printing

4wks

UV printing is a distinctive form of digital printing that uses ultraviolet (UV) light to cure or dry UV ink almost as soon as it is applied on to several different materials. Come to this class to see how to UV print and create custom advertising and marketing on materials such as fabrics/apparel, plastics, glass, metals, mugs and cell phone cases. Essentially, if you can imagine it, you can design it and print on it with a UV Printer. Upon completion of class, you can always come to our open labs to continue working and using our UV printer to become more proficient in UV Printing process.

Prerequisites: None

**Wednesdays–March 20 to April 10**

**9am-11:30am or 4pm-6:30pm**

**Location: Leon Lynch**

**Instructor: George Zahariadis**



## Using Artificial Intelligence With Microsoft Excel

3wks

Excel is a powerful and versatile tool that can help you analyze, visualize, and manipulate data. But did you know that Excel also has some built-in Artificial Intelligence (AI) features that can make your work easier and faster? In this course, you will learn how to use the AI capabilities of Excel to enhance your productivity and creativity. You will also learn how to use some external AI tools and plugins that can extend the functionality of Excel. Whether you are a beginner or an expert in Excel, this course will help you discover new ways to use AI with Excel. Prerequisites: Familiarity with Microsoft Excel or Excel Introduction Class.

**Tuesdays–March 26 to April 9**

**8am-10:30am or 7pm-9:30pm**

**Location: JobLink**

**Instructor: George Zahariadis**



## ZOOM CLASSES

- Easy Guitar for Everyone V2 (pg. 9)
- Free Vacations: Affordable Fun Family Travel (pg. 12)
- Go with Your GUT Feeling (afternoon is ZOOM only) (pg. 13)
- Learn to Play Piano/Keyboard Levels: 1, 2, 3, 4 or 5 (pg. 9)
- Mystery Shopping: Get Paid to Shop (pg. 12)
- The Secrets of Reward Credit Cards: Free Air, Hotels, & Cash Back (pg. 12)
- Virtual Beginning Sign Language Class (pg. 12)



# live & online

## AI (Artificial Intelligence)

4wks

AI = Artificial Intelligence. Everyone is talking about AI. What exactly is it? How can it help me? Is it dangerous? What are the facts and what is so controversial about AI? Did you know that AI is already part of many things in daily life? From personal assistants to self-driving cars, AI is having a huge impact on nearly every industry. Join your Instructor in this eye-opening class and get the answer to these and many more questions about AI. See real life examples of AI at work today and see where AI is headed. You can use AI productively in your everyday tasks today. Come see how. Prerequisites: None

**Tuesdays–February 6 to February 27**  
**10am-12pm or 3:30pm-5:30pm**  
**Location: ZOOM ONLY**  
**Instructor: William Needles**



## Business Planning II: Fine Tuning Your Business Plan

8wks

This course allows the participant the opportunity to complete an initial draft of a business plan. The initial draft will include an operational plan, a management plan, a marketing plan, as well as a financial plan. The financial plan will include a comprehensive revenue forecast, a profit and loss projection and a cash flow projection. Spouses are welcome to attend a no charge. Prerequisites: None

**Thursdays–January 11 to February 29**  
**8am-10am or 4pm-6pm or 6pm-8pm**  
**Location: Leon Lynch**  
**Instructor: Scott Williams**

## Business Planning III: Finalization of a Business Plan

8wks

This course will allow the participant the opportunity to complete a final draft of a business plan. The final draft will include an operational plan, a management plan, a marketing plan, as well as a complete financial plan. The financial plan will include a revenue forecast, an operating expense forecast and will generate a projected profit and loss and cash flow projections. Spouses are welcome to attend at no charge. Prerequisites: None

**Thursdays–March 14 to May 2**  
**8am-10am or 4pm-6pm or 6pm-8pm**  
**Location: Leon Lynch**  
**Instructor: Scott Williams**

## How to Keep Records Using QuickBooks

6wks

Keeping accurate and thorough records in a small business is a must. The business owner must know how his/her financial status is at all times. This course is designed to teach a simple method to track money coming in and out of a business. This information is critical in maintaining accurate financial records for taxation purposes. This course will provide you the ability to develop customer/vendor databases, recording expenses, writing checks, creating sales receipts and invoices, tracking inventory and bills to be paid. Do not lose sleep whether or not your records are in order. Prerequisites: None

**Wednesdays–February 7 to March 13**  
**8am-10am or 4pm-6pm or 6pm-8pm**  
**Location: Leon Lynch**



## **L&O Information**

**Students will receive traditional classroom instruction and online availability. Each live class is recorded and then uploaded and made available online within 48 hours of the live class.**



# one day classes

◆ Technical Open Lab (Leon Lynch)	Thursdays/January 11, January 18, February 1, February 8, March 21, March 28, April 11, April 2
Raclette & Charcuterie	Tuesday/January 16
◆ Rag Wreath	Tuesday/January 16
Glass Etching with Vinyl Stencils	Wednesdays/January 17 to January 24
Laser Engraving on Apparel	Tuesdays/January 23 to January 30
◆ Piano/Keyboarding Open Lab	Thursdays/January 18, January 25, February 8, February 22, March 7, March 21, April 18, April 25
Create Your Own Will	Monday/January 29
Apple Strudel	Tuesday/January 30
◆ Technical Open Lab (JobLink)	Wednesdays/January 31, April 17
Valentine's Day Sign Workshop	Tuesday/February 6
French Onion Soup	Tuesday/February 27
Spring Sign Workshop	Tuesday/March 5
Adult First Aid/CPR/AED Training	Thursday/March 7
◆ Ribbon Wreath	Tuesday/March 12
How to Repair a Pull Starter	Monday/March 18
Walnut Roll for Easter	Tuesday/March 19
Federal and State Tax Returns Using Turbo Tax	Monday and Friday/March 25 and April 5
Free Vacations: Affordable Fun Family Travel	Monday/April 1
Build Your Own LED Neon Signs	Mondays/April 1 and April 15
The Secrets of Reward Credit Cards: Free Air, Hotel & Cash Back	Monday/April 8
How to Sharpen a Mower Blade	Tuesday/April 9
Mystery Shopping: Get Paid to Shop	Monday/April 15

## 2023 EDUCATION FAIR DOOR PRIZE WINNERS



Brian Osika



Miguel Verduzco



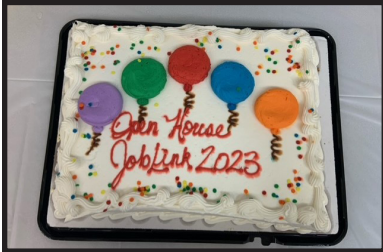
Nick Valle



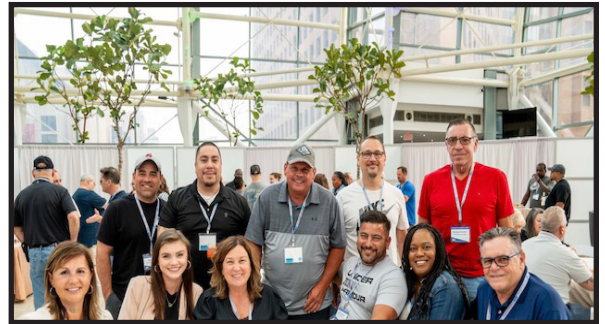
Caitlan Kotlowski



Luis Rodriguez



### 50/50 WINNER



Humberto Terrazas



## TINO FULIMENI RAFFLE WINNERS



1st Place: Don Seifert  
Herman Miller Bench



2nd Place: David Roque  
Woodshop Cutting Board



3rd Place: Harold Jones  
Large Mum

2023



# ICD Success Stories



**NICK ZIMMERMAN**  
USW LOCAL 1010/CLEVELAND  
CLIFFS-INDIANA HARBOR EAST

Nick migrated from Wisconsin to NW Indiana with a goal of becoming a Steelworker. He knew the lifestyle could provide a good life for his family. But when he was laid off during COVID, a co-worker told him that he might be called back quicker, and land a job in transportation, if he had his CDL.



---

*When I heard you could use the funds to get your CDL, I jumped at the opportunity. It's truly a great program. I'm glad it's there for you, especially when you need it during tough times.*



**JOEL HILL**  
USW LOCAL 1011/CLEVELAND  
CLIFFS-INDIANA HARBOR WEST

Joel Hill has loved Halloween since he was a kid and has dreamed of owning his own haunted house. This dream became a reality by using his ICD benefit to take small business courses. He went from running the business in his garage to turning it into a million-dollar business on a seven acre plot. He did it all while still working at the mill.



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*I'm super grateful for this benefit because it was exactly what I was looking for. From the first day of the small business classes, I was sold - and I'm a skeptical guy. They were a huge help and still are. Every year tax laws change and with a business you have to monitor a lot of moving parts. I wouldn't be where I'm at without these classes.*



Scan the QR Code to watch the story videos

# general information

## Local 1010 - JobLink Learning Center and Riverdale

### how to register

#### online

Register online at [bkjoblink.org](http://bkjoblink.org)

#### by phone

Call our office Monday through Friday between 8:00am to 4:00pm  
(219) 399-8135 or 8136.

*Please Note: Classes are filled on a first-come, first-served basis.*

*Registration begins at 8:00am. Register in-person for TAP classes.*

#### JobLink's Subcommittee

Don Seifert, 937-7784 x 141  
**USW Local 1010 President**

James Thomas, 937-7784 x 115  
**USW Local 1010 Vice President**

Andres Maldonado, 937-7784 x 123  
**USW Local 1010 Contract Coordinator**

Adrian Cardona, 937-7784 x 138  
**USW Local 1010 Training Coordinator**

Jennifer O'Day, 399-7952  
**Cleveland Cliffs Company Rep.**

Karen Farrer, 399-8134  
**JobLink Coordinator**

#### Learning Advocates

**3 Cold Strip** Pat Humphrey,  
Nick Zimmerman

**7 Blast Furnace** Art Holmes,  
George Reed

**80" Hot Strip** Frank Falardeau,  
Anita Freels, Jorge Torres,

Porsche Pearson, Josh Almazan

**Indiana Harbor Coke** Jesse R. Bernal

**Machine Shop** German Vagner

**MEU** Mario Vasquez

**R&D** Jeff Tai, Bobby Hayes

**Retired/SOAR** Luis O. Rodriguez

**Union Hall** Daniel Walters,  
Gail Richardson, Nick Valle

**Mailing Address:** 3210 Watling St.,  
MC 7-200, East Chicago, IN 46312

**Physical Address:** 3333 Michigan Ave.  
East Chicago, IN 46312

[www.bkjoblink.org](http://www.bkjoblink.org)

#### **Program Assistant:**

Laura Radjenovich (219) 399-8135

Brittany Kealey (219) 399-8136

#### Restricted Classes

Out of your \$2,000 a year customized course allowance, you can only use \$1,250 per year on restricted personal development classes.

#### Customized Courses

Each participant is limited to \$2,000 annually for courses in this category. These are the classes created by the learning centers specifically for steelworkers. Nearly all of the classes in this category are advertised in our catalogs.

#### Tuition Assistance Program

The Tuition Assistance Program allows steelworkers to attend colleges and schools of their own choice as long as the schools are accredited institutions of post-secondary education or are recognized by a state board of vocational education. \$2,500 in tuition assistance.

#### Issuance 14

Students who have an educational and career goal in mind and need more than \$2,500 yearly to achieve those goals should apply for Issuance 14. If the student has a specific goal in mind, they have to create an educational development plan and apply for the combination of these funds. If approved, a steelworker may be eligible for up to \$4,500 yearly.

#### Issuance 15

The ICD policy "Issuance 15" allows retirees access to tuition assistance if; that retiree has begun a career goal using TAP, has retired within the last 12 months, and if there is money available from the previous year's tuition assistance budget.

### Riverdale

#### **Office Hours**

Monday through Friday  
7:00 am to 3:00 pm

#### **Information**

General Information

(708) 392-1083

Fax (708) 392-1193

#### **Mailing Address**

13500 South Perry Avenue  
Riverdale, IL 60827

Jeff La Belle, **Coordinator**

#### Learning Advocate

Shawn Andree, Hot Strip



# general information

## Local 1011 - Leon Lynch Learning Center

### online

Register online at [ihlearningcenter.org](http://ihlearningcenter.org)

### by phone

Call our office Monday through Friday between 8:00am to 4:00pm  
at (219) 398-9363 ext.1 or fax enrollment to (219) 354-0853.

### in person

Stop by our office Monday through Friday  
between 8:00am to 4:00pm.

## how to register

### Mission Statement

The Leon Lynch Learning Center career development program is established to prepare the Steelworker for opportunities outside the employment of the steel mill and making them a more rounded individual.

### Office Hours

Monday through Friday  
8:00am to 4:00pm

### Leon Lynch's Local Joint Committee

Steven Serrano, 398-3150 x 11  
**USW Local 1011 Co-Chair**

Jennifer O'Day, 399-7952  
**Cleveland Cliffs Company Rep.**

### Restricted Classes

Out of your \$2,000 a year customized course allowance, you can only use \$1,250 per year on restricted personal development classes.

### Customized Courses

Each participant is limited to \$2,000 annually for courses in this category. These are the classes created by the learning centers specifically for steelworkers. Nearly all of the classes in this category are advertised in our catalogs.

### Tuition Assistance Program

The Tuition Assistance Program allows steelworkers to attend colleges and schools of their own choice as long as the schools are accredited institutions of post-secondary education or are recognized by a state board of vocational education. The benefit will pay \$2500 in tuition assistance.

### Issuance 14

Students who have an educational and career goal in mind and need more than \$2,500 yearly to achieve those goals should apply for Issuance 14. If the student has a specific goal in mind, they have to create an educational development plan and apply for the combination of these funds. If approved, a steelworker may be eligible for up to \$4,500 yearly.

### Issuance 15

The ICD policy "Issuance 15" allows retirees access to tuition assistance if: That retiree has begun a career goal using TAP, has retired within the last 12 months, and if there is money available from the previous year's tuition assistance budget.

### Look for the ♦

If space is available, any class with a diamond (♦) next to the title is a class that Local 1011 and 1010 spouses and retirees are eligible to take. Classes without a diamond (♦) next to it are for active steelworkers only!

### Information

Address: 1410 Broadway St.  
East Chicago, Indiana 46312  
Web Address: [www.ihlearningcenter.org](http://www.ihlearningcenter.org)

Nelson Franco  
**Leon Lynch Coordinator**  
(219) 398-9363 ext. 2  
Macario Gallegos  
**Administrative Assistant**  
(219) 398-9363 ext. 1

### Learning Advocates

**BERF** Jim Hemphill  
**Blast Furnace** Brian Romo,  
Stana Krause, Tim Slinker  
**BOF** Mark Franco, Keith Schwant  
**Caster** Jose Rios, Melody Brawley  
**Coating** Ursula Peppers  
**Electric Shop** Tom DeBold  
**LMF** Gordon Wilkes, John Vucko  
**Safety** Andres Chavez,  
Martha Ortega  
**SDF** Dan Heavner, John Yagelski  
**Training** Guy Weiss  
**Utilities** Nick Matthews,  
Cornelius "Neal" Pearson  
**Vac Services** Kaabala Shabazz  
**Fire Services/Security**  
Jeff McDaniel  
**Q.A.** Richard Waddell

# retiree/spouse information

## Winter 2024 Registration Dates

Course	Registration Begins	Class Begins
♦ Woodshop: Build an Adirondack Chair, Ottoman	Friday/December 29	Monday/January 8
♦ Woodshop: Secret Compartment Nightstand	Tuesday/January 2	Tuesday/January 9
♦ Woodshop: Custom Projects	Wednesday/January 3	Wednesday/January 10
♦ YOGA	Wednesday/January 3	Wednesday/January 10
♦ Lawn Equipment Maintenance and Repair	Thursday/January 4	Thursday/January 11
♦ Technical Open Lab	Thursday/January 4	Thursday/January 11
♦ Rag Wreath	Tuesday/January 9	Tuesday/January 16
♦ Piano/Keyboard Open Lab	Thursday/January 11	Thursday/January 18
♦ Technical Open Lab	Wednesday/January 24	Wednesday/January 31
♦ String Instrument Repair Open Woodshop	Friday/January 26	Saturday/February 3
♦ Ribbon Wreath	Tuesday/March 5	Tuesday/March 12
♦ Lawn Equipment Maintenance and Repair	Thursday/March 28	Thursday/April 4

### How to register?

Online at 8:00am at [bkjoblink.org](http://bkjoblink.org) or in person or by phone at 8:30am 399-8135 or 8136. Register as early as possible because classes can fill quickly.

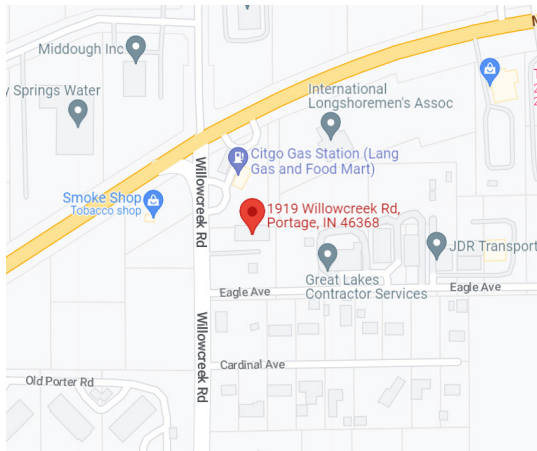
**NOTE: Spouses of retirees CANNOT participate in classes.**

Look for the ♦. If space is available, any class with a diamond (♦) next to the title is a class that Local 1010 and 1011 spouses and retirees are eligible to take.

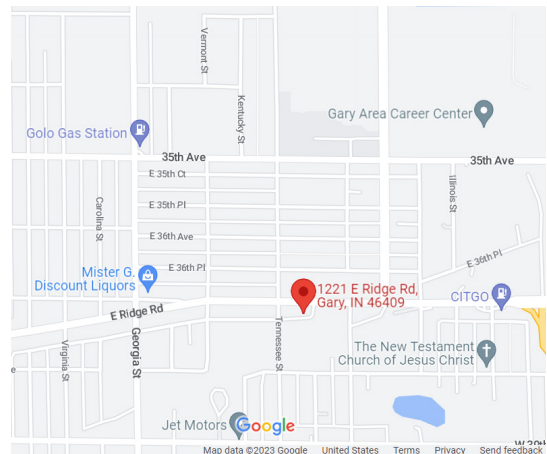
Classes without a diamond (♦) next to them are for active steelworkers only!

# Active members are eligible for classes at these sites.

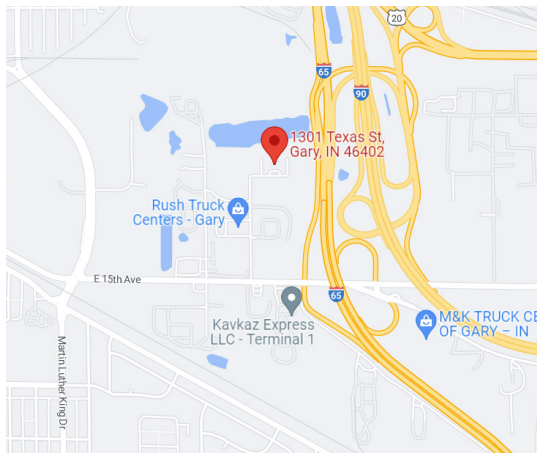
To find out what classes are available, check out the websites listed below.



**US Steel - Midwest Career Development**  
1919 Willowcreek Road, Portage, IN  
[www.ussmidwestcareer.com](http://www.ussmidwestcareer.com)



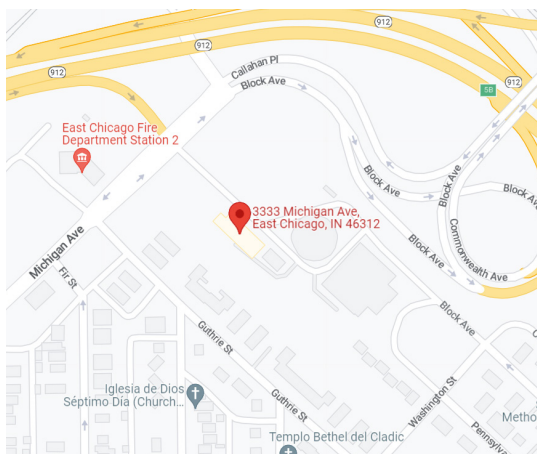
**US Steel - Gary Works**  
1221 E. Ridge Road, Gary, IN  
[www.usscarer.com](http://www.usscarer.com)



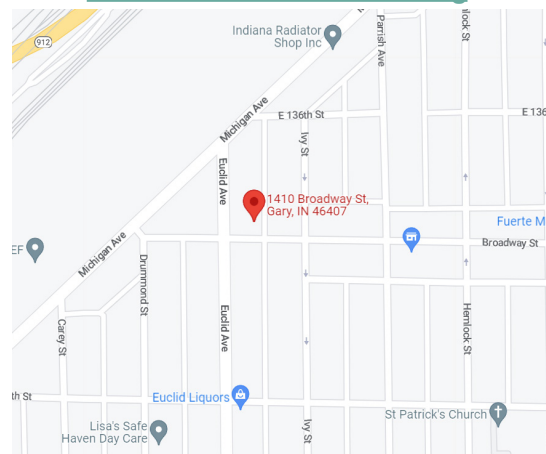
**McBride Hall - Local Union 1014**  
1301 Texas St., Gary, IN



**USW/Cleveland Cliffs  
Burns Harbor Career Development**  
1275 ½ McCool Road, Burns Harbor, IN  
[www.clevelandcliffscarer.org](http://www.clevelandcliffscarer.org)



**Bernard Kleiman JobLink Learning Center**  
3333 Michigan Ave., East Chicago, IN  
[www.bkjoblink.org](http://www.bkjoblink.org)

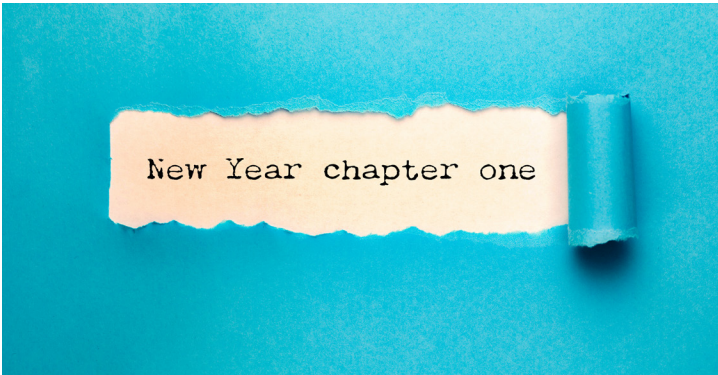


**Leon Lynch Learning Center**  
1410 Broadway St., East Chicago, IN  
[www.ihlearningcenter.org](http://www.ihlearningcenter.org)

USW LOCAL 1010  
JobLink Learning Center  
7041 Grand Avenue  
Hammond, IN 49323-2552

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New Year chapter one

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2024 Educational  
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